

**STATE PLAN FOR
INDEPENDENT LIVING
(SPIL)**

Rehabilitation Act of 1973, as Amended, Chapter 1, Title

VII

PART B - INDEPENDENT LIVING SERVICES

PART C - CENTERS FOR INDEPENDENT LIVING

State: Oklahoma

FISCAL YEARS: 2021 to 2023

Effective Date: October 1, 2020

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number (OMB 0985-0044). Public reporting burden for this collection of information is estimated to average 240 hours per response, including time for gathering and maintaining the data needed and completing and reviewing the collection of information. The obligation to respond to this collection is required to receive financial assistance (Title VII of the Rehabilitation Act of 1973, as amended).

Executive Summary

The State Plan for Independent Living (SPIL) is a three-year strategic plan that provides the framework for the delivery of Independent Living services in Oklahoma. The mission of the Oklahoma Independent Living Network is to promote and support full inclusion for people with disabilities to equal and active participation in all community opportunities in the state of Oklahoma.

There are several partnerships that provide for the provision of Independent Living Services in Oklahoma. Notably, Oklahomans with disabilities serve as the lead of the consumer-controlled Independent Living services. The public input from Oklahomans with disabilities and consumers of Independent Living services has been received through public comment, townhalls, surveys, and other means has been incorporated and serves as the foundation of this SPIL. Other partners in the development and implementation of the SPIL include the following:

- The Oklahoma Network for Independent Living consists of 5 Centers for Independent Living (CILs) that provide direct services to Oklahomans with disabilities.
- The Oklahoma Statewide Independent Living Council (SILC) provides for the development, monitoring, and the evaluation of the State Plan for Independent Living that establishes a framework and guides the Network's delivery of Independent Living services.
- The Oklahoma Department of Rehabilitation Services (DRS) serves as the Designated State Entity (DSE) for Oklahoma and provides budget support, and oversight of state and federal resources.

Title VII, Chapter 1 of the Rehabilitation Act of 1973 (the Act), establishes the Independent Living Services and Centers for Independent Living programs. The purpose is to:

- promote the independent living philosophy, based on consumer control, peer support, self-help, self-determination, equal access and individual and systems advocacy;
- maximize the leadership, empowerment, independence and productivity of people with significant disabilities; and
- promote the integration and full inclusion of people with significant disabilities into the mainstream of American society.

The Independent Living Services Program, funded under Part B of Chapter 1 of the Act, makes available financial assistance for providing, expanding, and improving the provision of Independent Living services. The program also provides for the:

- development and support of the statewide network CILs;
- improvements in working relationships between the SILC, the CILs, and the DSE in each State; and
- collaboration among the Independent Living services program, the CILs, and other programs that address the needs of people with significant disabilities.

The State Plan for Independent Living (SPIL) contains three goals to achieve progress toward the mission:

- Increased overall awareness and understanding of the Independent Living Network
- People with disabilities have access to the community-based resources and supports they need to participate in their homes, communities, and society
- People with disabilities have equal access and equity in all federal, state, county, and tribal programs and public accommodations

The SPIL contains objectives and action steps directed towards the achievement of these goals. The Oklahoma IL Network utilizes SPIL workgroups comprised of CIL staff, SILC members and

disability organizations to work on action steps. This unique setup allows a truly integrated and community approach to support Independent Living.

The SPIL must identify the DSE, and the DSE must sign the plan indicating agreement that it will serve as the DSE and fulfill all the responsibilities in Sec. 704(c) of the Act including complying with the assurances during the three-year period of this SPIL. The SILC prepares, in conjunction with the DSE, a plan for the provision of resources as may be necessary and sufficient to carry out the functions of the SILC (Sec 704(e)(1); 45 CFR 1329.15(c)).

Section 2 includes the scope of services provided, outreach related to unserved and underserved populations, coordination of services and cooperation among programs and organizations to support inclusive community living.

Section 3 is a detailed explanation of expansion of services and utilizing satellite offices to expand services available to unserved areas of the state, minimum funding levels for CILs, and distribution of funds.

Section 4 represents the Designated State Entity's (DSE) response to their administrative responsibilities related to the SPIL.

Section 5 includes the Statewide Independent Living Council's (SILC) establishment, autonomy, resource plan, appointment process, and staffing.

Section 6 provides legal certifications for the identified entities involved with authorities and responsibilities of the SPIL.

Section 7 identifies the DSE assurances and expresses the administrative role and responsibilities of the DSE.

Section 8 provides the SILC Assurances and Indicators of minimum compliance, detailing the functions, authorities, and requirements for operating as a SILC.

The plan also intends to expand services for youth, include more Tribal partnership and cultural awareness, will address impediments to affordable accessible housing and work on nursing home transition materials targeting nursing homes most affected by COVID-19.

Section 1: Goals, Objectives and Activities

Mission: The Oklahoma IL Network will promote and support full inclusion for people with disabilities to equal and active participation in all community opportunities in the state of Oklahoma.

1. Goals:

Goal 1: Increased overall awareness and understanding of the Independent Living Network.

Goal 2: People with disabilities have access to the community-based resources and supports they need to participate in their homes, communities, and society.

Goal 3: People with disabilities have equal access and equity in all federal, state, county, and tribal programs and public accommodations.

1.3 Objectives

Objectives for the three-year period of the plan – including geographic scope, desired outcomes, target dates, and indicators. Including compatibility with the purpose of Title VII, Chapter 1.

Goal(s) from Section 1.2	Objective to be achieved	Time frame start date	Time frame end date
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<p>Goal 1: Increased overall awareness and understanding of the Independent Living Network.</p>	<p>The IL Network will provide at least quarterly educational opportunities in local communities (these can include posting white papers on Network websites, webinars, facilitated training, etc.).</p> <ul style="list-style-type: none"> • The IL Network will create and operate an on-going Accessibility Roundtable made up of the State’s Centers for Independent Living (CILs), Metro Fair Housing, and OK’s Protection and Advocacy Program. Meetings will take place once per quarter to address inconsistent accessibility interpretations by state and local governments and establish accessibility training needs. • The IL Network will conduct quarterly Independent Living Surveys with regard quality of life and services with employment, emergency management, housing, transportation, personal care, case management, nursing facility transition, food injustice, poverty, and other areas as a deemed appropriate by Oklahomans with disabilities. • Provide information, training and technical assistance to Universities, Vo-Techs and other entities, parents, siblings, and other family members, on Independent Living Services, and the life of an Independent Living Plan (ILP). • Provide information, training and technical assistance to state agencies such as but not limited to: DHS 	<p>10/1/2020</p>	<p>9/30/2023</p>
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	<p>Aging, Oklahoma Health Care Authority, Oklahoma Housing Finance, etc., on Independent Living Services, and the life of an Independent Living Plan (ILP).</p> <ul style="list-style-type: none"> • Provide information, training, technical assistance to state and local Emergency Management and law enforcement programs • Provide training on accessibility requirements to entities receiving state and federal funding 		
<p>Goal 1: Increased overall awareness and understanding of the Independent Living Network.</p>	<p>The IL Network will coordinate efforts with the DSE to expand services to youth, especially in the western part of Oklahoma where IL services is virtually non-existent.</p>		
<p>Goal 1: Increased overall awareness and understanding of the Independent Living Network.</p>	<p>SPIL Workgroups will hold quarterly meetings and report to the SILC body.</p> <ul style="list-style-type: none"> • The SPIL will be reviewed at each Quarterly OKSILC meeting. Providing monitoring & evaluation of goals & objectives. • CILs will develop a quarterly reporting tool to capture data and identify overall awareness. 		

<p>Goal 2: People with disabilities have access to the community-based resources and supports they need to participate in their homes, communities, and society.</p>	<p>Increase employment opportunities for youth and people with disabilities.</p> <ul style="list-style-type: none"> The IL Network will expand employment opportunities, including those for youth with disabilities, by expanding fee for service and contract opportunities for pre-employment transition services. 	<p>10/1/2020</p>	<p>9/30/2023</p>
<p>Goal 2: People with disabilities have access to the community-based resources and supports they need to participate in their homes, communities, and society.</p>	<p>The IL Network will highlight successes of peer models at least quarterly through newsletters, websites and testimonials shared with community partners.</p> <ul style="list-style-type: none"> Educate communities on peer models and their success. Engage local communities to recognize and respect as well as understand the strengths and needs of the disability members in those communities. 		
<p>Goal 2: People with disabilities have access to the community-based resources and supports they need to participate in their homes, communities, and society.</p>	<p>The IL Network will coordinate efforts with Metro Fair Housing to address the Impediments to Fair Housing and collaborate on creating a Guide to Affordable Accessible Housing in Oklahoma.</p>		

<p>Goal 3: People with disabilities have equal access and equity in all federal, state, county, and tribal programs and public accommodations.</p>	<p>Provide educational opportunities in local communities to increase recognition that an independent life for people with disabilities is seen by all as attainable and not an undue cost or burden to society.</p> <ul style="list-style-type: none"> • Coordinate opportunities for training through the Oklahoma Self-Advocacy Network (OKSAN) at local Centers for Independent Living • Coordinate with local CILs to offer cultural awareness and its impact on having a disability 	<p>10/1/2020</p>	<p>9/30/2023</p>
<p>Goal 3: People with disabilities have equal access and equity in all federal, state, county, and tribal programs and public accommodations.</p>	<p>The IL Network will meet once per month to develop new nursing home transition materials and target nursing homes within the state that have been most affected by COVID-19</p> <ul style="list-style-type: none"> • The IL Network will explore and implement expanded remote technology to reach more people with disabilities. 		
<p>Goal 3: People with disabilities have equal access and equity in all federal, state, county, and tribal programs and public accommodations.</p>	<p>The IL Network, in coordination with Oklahoma Tribal VR programs, shall meet with at least one TVR program no less than once per quarter to coordinate IL services more effectively for people with disabilities in tribal communities.</p>		
<p>Goal 3: People with disabilities have equal access and equity in all federal, state, county, and tribal programs and public accommodations.</p>	<p>The IL Network will organize and implement, share and disperse cultural awareness learning opportunities for individuals, programs and businesses that work with and provide services for people with disabilities.</p> <ul style="list-style-type: none"> • Coordinate with appropriate partners who have the experiences, 		

	background and involvement within the cultural community.		
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1.4 Evaluation

Methods and processes the SILC will use to evaluate the effectiveness of the SPIL including timelines and evaluation of satisfaction of people with disabilities.

Timeline	Goals (copy from section 1.2 above)	Objectives (copy from section 1.3 above)	Data to be collected	Data collection method	Organization primarily responsible for data collection (please check as many as apply)
Timeline Throughout 3-year period. 1.a. Quarterly Review Qtr. 1 _____ Qtr. 2. _____ Qtr. 3 _____ Qtr. 4. _____	Goal 1: Increased overall awareness and understanding of the Independent Living Network.	1.a. The IL Network will conduct quarterly Independent Living Surveys with regard to quality of life and services with employment, emergency management, housing, transportation, personal care, case management, nursing facility transition, food injustice, poverty, and other areas as deemed appropriate by Oklahomans with disabilities.	Goals met/unmet. IL Surveys Data collected.	*IL Network Reports *SPIL Monitoring Tool Report *Quarterly CIL Reports	<input type="radio"/> SILC <input type="radio"/> CIL
Timeline Throughout 3-year period. 1.b. Annual Review _____	Goal 1: Increased overall awareness and understanding of the Independent Living Network.	1.b. Provide information, training and technical assistance to Universities, Vo-Techs and other entities, parents, siblings, and other family members, on Independent Living Services, and the life of	Goals met/unmet Pending CIL Quarterly Reporting Tool: Data collected	*Quarterly SPIL Workgroup Reports, *SPIL Monitoring Tool Report *Quarterly CIL Reports	<input type="radio"/> IL Network <input type="radio"/> CIL <input type="radio"/> SILC

<p>Timeline Throughout 3-year period.</p>	<p>Goals</p>	<p>Objectives</p>	<p>Data to be Collected</p>	<p>Data Collection Method</p>	<p>Responsible Entity</p>
<p>1.c. Annual Review</p>		<p>an Independent Living Plan (ILP).</p> <p>1.c. Provide information, training and technical assistance to state agencies such as but not limited to: DHS Aging, Oklahoma Health Care Authority, Oklahoma Housing Finance, etc., on Independent Living Services, and the life of an Independent Living Plan (ILP).</p>	<p>Goals met/unmet</p> <p>Pending CIL Quarterly Reporting Tool: Data collected.</p>	<p>*Quarterly SPIL Workgroup Reports</p> <p>*SPIL Monitoring Tool Report</p> <p>*Quarterly CIL Reports</p>	<ul style="list-style-type: none"> ○ CIL ○ SILC
<p>1.d. Quarterly Review</p> <p>Qtr. 1 _____</p> <p>Qtr. 2. _____</p> <p>Qtr. 3 _____</p> <p>Qtr. 4. _____</p>		<p>1.d. The IL Network will highlight successes of peer models at least quarterly through newsletters, websites, testimonials shared with community partners. Educating communities on peer models and their success.</p>	<p>Goals met/unmet; Pending CIL Quarterly Reporting Tool: Data collected.</p>	<p>*Quarterly SPIL Workgroup Reports</p> <p>*SPIL Monitoring Tool Report</p> <p>*Quarterly CIL Reports</p>	<ul style="list-style-type: none"> ○ IL Network ○ CIL ○ SILC
<p>2.a. Annual Review</p>	<p>Goal 2: People with disabilities will have access to the community-based resources and supports they need to participate in their homes, communities, and society.</p>	<p>2.a. Provide educational opportunities in local communities to increase recognition that an independent life for people with disabilities is seen by all as attainable and not an undue cost or burden to society.</p>	<p>Goals met/unmet.</p> <p>Pending CIL Quarterly Reporting Tool.</p>	<p>*Quarterly SPIL Workgroup Reports</p>	<ul style="list-style-type: none"> ○ IL Network ○ CIL ○ SILC
<p>2.b. Annual Review</p>	<p>Goal 2: People with disabilities will have access to the community-based resources and supports they need to participate in their homes, communities, and society.</p>	<p>2.b. Coordinate opportunities for training through OKSAN at local Centers for Independent Living.</p>	<p>Goals met/unmet; Community Surveys: Data collected</p>	<p>*Quarterly CIL Reports, OKSAN</p>	<ul style="list-style-type: none"> ○ IL Network ○ CIL ○ SILC ○ OKSAN

2.c. Annual Review		2.c. Offer Cultural Awareness Education on how people react to a person with a disability has a direct impact on the person's outcomes and success.	Goals met/unmet. Pending CIL Quarterly Reporting Tool.	*Quarterly SPIL Workgroup Reports *SPIL Monitoring Tool Report *Quarterly CIL Reports	<ul style="list-style-type: none"> ○ IL Network ○ CIL ○ SILC
2.d. Annual Review		2.d. Engage local communities to recognize, respect and understand the strengths and needs of the disability members in those communities.	Goals met/unmet. Pending CIL Quarterly Reporting Tool	*Quarterly SPIL Workgroup Reports *SPIL Monitoring Tool Report, *Quarterly CIL Reports.	<ul style="list-style-type: none"> ○ IL Network ○ CIL ○ SILC
2.e. Monthly Mtg.		2.e. The IL Network will meet once per Month to develop new nursing home transition materials and target nursing homes within the state that have been most affect by COVID-19.	Goals met/unmet; Pending CIL Quarterly Reporting Tool: Data collected.	*Quarterly SPIL Workgroup Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports	<ul style="list-style-type: none"> ○ IL Network ○ CIL ○ SILC
2.f. Annual Review		2.f. The IL Network will explore and implement expanded remote technology to reach more people with disabilities.	Goals met/unmet; Pending CIL Quarterly Reporting Tool: Data collected.	*Quarterly SPIL Workgroup Reports *SPIL Monitoring Tool Report *Quarterly CIL Reports	<ul style="list-style-type: none"> ○ CIL ○ SILC
2.g. Annual Review		2.g. The IL Network will coordinate efforts with the DSE to expand services to youth, especially in the western part of Oklahoma where IL services is virtually non-existent.	Goals met/unmet; Pending CIL Quarterly Reporting Tool: Data collected.	Quarterly SPIL Workgroup Reports *SPIL Monitoring Tool Report *Quarterly CIL Reports	<ul style="list-style-type: none"> ○ IL Network ○ CIL ○ SILC
Timeline Throughout 3-year period	Goals	Objectives	Data to be Collected	Data Collection Method	Responsible Entity
3.a. Annual Review	Goal 3: People with disabilities have equal access and equity in all federal, state, county, and tribal programs and public accommodations.	3.a. The IL Network will create and operate an on-going Accessibility Roundtable made up of the State's Centers for Independent Living (CILs), Metro Fair Housing, and OK's Protection and Advocacy Program.	Goals met/unmet. Community Survey	*SPIL Monitoring Tool Report *Quarterly CIL Reports	<ul style="list-style-type: none"> ○ IL Network ○ Accessibility Roundtable

<p>3.b. Quarterly Review</p> <p>Qtr. 1 _____</p> <p>Qtr. 2. _____</p> <p>Qtr. 3 _____</p> <p>Qtr. 4. _____</p>		<p>Meetings will take place once per quarter, to address inconsistent accessibility interpretations by state and local governments and establish accessibility training needs.</p>			
<p>3.c. Quarterly Review</p> <p>Qtr. 1 _____</p> <p>Qtr. 2. _____</p> <p>Qtr. 3 _____</p> <p>Qtr. 4. _____</p>		<p>3.b. The IL Network will provide at least quarterly educational opportunities in local communities (these can include posting white papers on Network websites, webinars, facilitated training, etc.).</p> <p>3.c. The IL Network will expand employment opportunities, including those for youth with disabilities, by expanding fee for service and contract opportunities for pre-employment transition services.</p>	<p>Goals met/unmet.</p> <p>Community Survey</p> <p>Goals met/unmet.</p> <p>Community Surveys</p>	<p>*Quarterly SPIL Workgroup Reports</p> <p>*SPIL Monitoring Tool Report</p> <p>*Quarterly CIL Reports</p> <p>Quarterly SPIL Workgroup Reports</p> <p>*SPIL Monitoring Tool Report</p> <p>*Quarterly CIL Reports</p>	<p>○ IL Network</p> <p>○ Accessibility Roundtable</p> <p>○ CIL</p> <p>○ SILC</p>
<p>3.d. Annual Review</p> <hr/>		<p>3.d. Provide information, training, technical assistance to state and local Emergency Management programs.</p>	<p>Goals met/unmet.</p> <p>Community Surveys: Data collected</p>	<p>*Quarterly SPIL Workgroup Reports</p> <p>*SPIL Monitoring Tool Report</p> <p>*Quarterly CIL Reports</p>	<p>○ CIL</p> <p>○ SILC</p>
<p>Timeline Throughout 3-year period</p> <p>3.e. Annual Review</p> <hr/>	<p>Goals</p> <p>Goal 3: People with disabilities have equal access and equity in all federal, state, county, and tribal programs and public accommodations</p>	<p>Objectives</p> <p>3.e. Provide training on accessibility requirements to entities receiving state and federal funding.</p>	<p>Data to be Collected</p> <p>Goals met/unmet.</p> <p>Community Surveys: Data collected</p>	<p>Data Collection Method</p> <p>*Quarterly SPIL Workgroup Reports</p> <p>*SPIL Monitoring Tool Report</p> <p>*Quarterly CIL Reports</p>	<p>Responsible Entity</p> <p>○ IL Network</p> <p>○ CIL</p> <p>○ SILC</p>

3.f. Annual Review		3.f. The IL Network will coordinate efforts with Metro Fair Housing to address the Impediments to Fair Housing and collaborate on creating a Guide to Affordable Accessible Housing in Oklahoma.	Goals met/unmet *Pending CIL Quarterly Reporting Tool and Metro Fair Housing: Data collected	CIL and Metro Fair Housing Reports *SPIL Monitoring Tool Report *Quarterly CIL Reports *Quarterly SPIL Workgroup Reports *SPIL Monitoring Tool Report *Quarterly CIL and OKTVR Reports	○ IL Network ○ CIL ○ SILC ○ IL Network ○ SILC ○ CIL ○ OKTVR
3.g. Quarterly Review Qtr. 1 _____ Qtr. 2. _____ Qtr. 3 _____ Qtr. 4. _____		3.g. The IL Network, in coordination with Oklahoma Tribal VR programs, shall meet with at least one TVR program no less than once per quarter to coordinate IL services more effectively for people with disabilities in tribal communities.	Goals met/unmet *Pending CIL Quarterly Reporting Tool and OKTVR Data collected.		

1.5 Financial Plan

Sources, uses of, and efforts to coordinate funding to be used to accomplish the Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

Projected Funding Amounts and Uses

Fiscal Year(s): 2021-2023 (Annual Estimate)					
Sources	Projected Funding Amounts and Uses				
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Administrative costs (applies only to Part B funding)
Title VII Funds					
Chapter 1, Part B (including state match)	107,260	150,162	100,108	0	18,817
Chapter 1, Part C	0		973,814	0	
Other Federal					

Funds					
Sec. 101(a)(18) of the Act (Innovation and Expansion)	1,592	0	0	0	
Social Security Reimbursement	0	0	0	0	
Other – CARES (Funding for 20/21)	0	941,295	0	0	
Non-Federal Funds					
State Funds					
Other					

Funding Projection by All Five Oklahoma CIL's

Fiscal Year(s): 2021-2023 <i>(Annual Funding Projection by All Five CIL's)</i>					
Sources	Projected Funding Amounts and Uses				
	Ability Resources	Dynamic Independence	Oklahomans for Independent Living	Progressive Independence	Sandra Beasley Independent Living Center
Title VII Funds					
Chapter 1, Part B	50,054	50,054	50,054	50,054	50,054
Chapter 1, Part C	225,290	127,035	198,149	223,157	200,183
Other Federal Funds					
Sec. 101(a)(18) of the Act (Innovation and Expansion)	0	0	0	0	0
Social Security Reimbursement	0	0	0	0	0
Other – CARES (Funding for 20/21)	217,767	122,793	191,532	215,705	193,498
Non-Federal Funds					
State Funds					
Other					

Description of Financial Plan Narrative

The Oklahoma Department of Rehabilitation Services is the Designated State Entity (DSE) that receives the federal and state funding and provides oversight and accounting. The Oklahoma Independent Living Network includes five centers that are primarily funded by a combination of funding from Title VII – both Part C and Part B. Other sources of funding are from state funds, grants, donations, and fee for service programs. *Only the Title VII, Subchapter C and B funds, and CARES Act funds are included in the above totals.*

Resource Plan Funding

• The funding from Title VII, Subchapter Part B for Oklahoma: <i>(FFY 21, 22, 23)</i>	\$338,717	
• The State of Oklahoma provides a 10% match requirement: <i>(FFY 21, 22, 23)</i>	37,635	
	TOTAL	\$376,352
• The DSE retains 5 % of the funding total: (for expenses incurred for oversight and accounting.) <i>(FFY 21, 22, 23)</i>	\$ 18,818	
• The OKSILC Resource Plan retains 30% of the funding total: (for expenses incurred for operations and expenses) <i>(FFY 21, 22, 23)</i>	107,260	
• The OKSILC Resource Plan includes funding committed from the DSE From I&E	1,592	
• The remaining funds are divided among the five Oklahoma Centers for Independent Living: <i>(FFY 21, 22, 23)</i>	250,274	
	TOTAL	\$377,944

Resource Plan

The Oklahoma Statewide Independent Living Council (OKSILC) Resource Plan has been created to comply with State and Federal regulations and the needs of Oklahomans.

The DSE receives Part B funding in order for the Oklahoma Statewide Independent Living Council (OKSILC), to continue the collaborative efforts of the SPIL and fulfill the duties and authorities in Section 705 of the ACT.

The amount of Part B funds included in the OKSILC Resource Plan is 30% of the Part B funds (including matching State General Funds).

➤ In FFY 21, OKSILC will receive the following:

Chapter 1, Part B funds totaling \$107,260
I&E funds totaling \$1,592
The same amount will continue for consecutive years FFY 22 and FFY 23.

Fiscal Plan

The **Fiscal Plan** for the Oklahoma Centers for Independent Living (CILs) is as follows:

- In FFY 21, CILs will receive the following:
Chapter 1, Part C funds totaling \$973,814
Chapter 1, Part B funds totaling \$250,274
The same amounts will continue for consecutive years FFY 22 and FFY 23.

Chapter One Part C funds allotted to Federally funded CILs in Oklahoma amounts to \$973,814 which is divided among five of the network CILs to support the territory approved by U.S. Department of Health and Human Services, Administration for Community Living (ACL).

- **Ability Resources**
823 Detroit Ave Suite 110
Tulsa, OK 74120-4223
Phone: (918) 592-1235
- Executive Director:**
Carla Lawson

Chapter 1, Part C Funding: **\$225,290**

- *Service Area:* Federal Service area is Rogers, Osage, Creek, Wagoner, and Tulsa Counties. Case Management service area is Tulsa, Rogers and Wagoner counties; INCOG Area Agency on Aging is Tulsa, Creek, and Osage counties; CARES Act and Part B is same as federal Part C area.
- *Source(s) of Funding:* Federal, Medicaid Waiver-Advantage Program, INCOG Area Agency on Aging, Tulsa Area United Way (TAUW), CARES Act, Part B, foundation support, fundraising events.
- *Oversight Process:* by source of funds and oversight entity - Federal Part C-ACL, OKDHS-Medicaid Services Unit, INCOG Area Agency on Aging, TAUW, CARES Act-ACL, OKDRS (DSE – Part B).

- **Dynamic Independence**
415 South Dewey Avenue
Suite 202
Bartlesville, OK 74003
918-693-9987
- Executive Director:**
Carl Haws

Chapter 1, Part C Funding: **\$127,035**

- *Service Area:* Service area is Washington, Craig and Nowata Counties.
- *Source(s) of Funding:* Title VII, Chapter 1 Parts B and C, CARES Act funding.

- *Oversight Process:* by source of funds and oversight entity - Part C and CARES Act – ACL, Part B – DRS/DSE.

➤ **Oklahomans for Independent Living**

601 E. Carl Albert Parkway
McAlester, OK 74501-5113
918-426-6220

Executive Director:

Pamela Pulchny

Chapter 1, Part C Funding: **\$198,149**

- *Service Area:* Federal Service area is Pittsburg County; Case Management service area is Atoka, Coal, Haskell, Hughes, Latimer, McIntosh, Pittsburg, and Pushmataha Counties; Transportation is Pittsburg County.
- *Source(s) of Funding:* Federal, Medicaid Waiver-Advantage Program, Oklahoma Department of Transportation, City of McAlester, Eufaula Area United Way, Fee for Service, CARES Act, Part B, foundation support and fundraising activities.
- *Oversight Process:* by source of funds and oversight entity - Federal Part C-ACL, OKDHS-Medicaid Services Unit, Oklahoma Department of Transportation, City of McAlester, Eufaula Area United Way, CARES Act-ACL, OKDRS (DSE – Part B).

➤ **Progressive Independence**

121 North Porter Avenue
Norman, OK 73071
405-321-3203

Executive Director:

Jeff Hughes

Chapter 1, Part C Funding: **\$223,157**

- *Service Area:* Federal Service area Cleveland, Canadian, Pottawatomie, McClain and Oklahoma County.
- *Source(s) of Funding:* Title VII, Chapter 1 Parts B and C, CARES Act, Foundations, Medicaid Managed Care Organizations, fundraising.
- *Oversight Process:* by source of funds and oversight entity - Part C and CARES Act – ACL, Part B – DRS/DSE.

➤ **Sandra Beasley Independent Living Center**

705 South Oakwood Road
Suite B-1
Enid, OK 73703
580-237-8508

Executive Director:

Frieda Kliever

Chapter 1, Part C Funding: **\$200,183**

- *Service Area:* Service area is Garfield County
- *Source(s) of Funding:* Title VII, Chapter 1 Parts B and C, CARES Act funding.
- *Oversight Process:* by source of funds and oversight entity - Part C and CARES Act – ACL, Part B – DRS/DSE.

CARES Act Funding Use

Oklahoma CILs will address the immediate needs and unique circumstances of consumers or of the CILs, by providing financial and non-financial support. CARES Act funding will be used to provide, assist, fund, develop, educate, implement, disseminate, deliver, transport; goods and services that are needed to manage the consumers' independent living plan and the services that are provided by the Oklahoma CILs.

Consumers - CARES Act funding will be used to meet the needs of Oklahomans who have been affected by the Pandemic and who have a COVID-19 related need, such as: Providing Financial Support to meet the needs of Consumers by providing access to Personal Protection Equipment (PPE) for Consumers and Caregivers, access to needed Durable Medical Equipment, address Food Insecurities, Rent, Utilities, Fuel Cards, Prescription, Medicine assistance and miscellaneous expenses that are related to COVID-19.

Innovative and Educational Uses - CARES Act funding will be used to meet, develop and implement a Personal Care Registry and Training Program, an Internet Radio Show and Podcasts; and funding for local governments to include people with disabilities into updating their Emergency Preparedness Plans. A virtual Center for Independent Living will be set up in the South West portion of state, to include services to Comanche and surrounding counties. In years 2 and 3 of the SPIL, Progressive Independence will explore moving farther west to expand service area using virtual centers and will be hiring staff through use of contracts.

CILs – CARES Act funding will be used to provide technology and equipment that is necessary to assure that CILs are able to continue to remotely work and complete telework while meeting the consumer's needs that are related to COVID-19. Progressive Independence will use stimulus funds to create a scholarship program for youth with disabilities for learning music, using a Zoom style platform. This will give youth more opportunity to be involved in learning new skills, such as how to use a computer for electronic music and learning to play guitar.

Section 2: Scope, Extent, and Arrangements of Services

2.1 Services

Services to be provided to persons with disabilities that promote full access to community life including geographic scope, determination of eligibility and state-wideness.

Table 2.1A: Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Core Independent Living Services, as follows: <ul style="list-style-type: none"> - Information and referral - IL skills training - Peer counseling - Individual and systems advocacy - Transition services including: <ul style="list-style-type: none"> ▪ Transition from nursing homes & other institutions ▪ Diversion from institutions ▪ Transition of youth (who were eligible for an IEP) to post-secondary life 	✓	✓	CIL
	✓	✓	CIL
	✓	✓	CIL
	✓	✓	CIL
Counseling services, including psychological, psychotherapeutic, and related services	✓	✓	CIL
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, people with disabilities) Note: CILs are not allowed to own or operate housing.	✓	✓	CIL
Rehabilitation technology	✓	✓	CIL
Mobility training	✓	✓	CIL
Services and training for people with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	✓	✓	CIL
Personal assistance services, including attendant care and the training of personnel providing such services	✓	✓	CIL
Surveys, directories, and other activities to identify appropriate housing, recreation opportunities, and accessible transportation, and other support services	✓	✓	CIL
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other people with disabilities who have traditionally been unserved or underserved by programs under this Act	✓	✓	CIL
Education and training necessary for living in the community and participating in community activities	✓	✓	CIL

Table 2.1A: Independent living services	Provided using Part B (check to indicate yes)	Provided using other funds (check to indicate yes; do not list the other funds)	Entity that provides (specify CIL, DSE, or the other entity)
Supported living	✓	✓	CIL
Transportation, including referral and assistance for such transportation	✓	✓	CIL
Physical rehabilitation	✓	✓	CIL
Therapeutic treatment	N/A	N/A	CIL
Provision of needed prostheses and other appliances and devices	✓	✓	CIL
Individual and group social and recreational services	✓	✓	CIL
Training to develop skills specifically designed for youths who are people with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	✓	✓	CIL
Services for children	N/A	✓	CIL
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance, of substantial benefit in enhancing the independence, productivity, and quality of life of people with disabilities	✓	✓	CIL
Appropriate preventive services to decrease the need of people with significant disabilities for similar services in the future	✓	✓	CIL
Community awareness programs to enhance the understanding and integration into society of people with disabilities	✓	✓	CIL
Such other services as may be necessary and not inconsistent with the Act	✓	✓	CIL

2.1 Outreach

Identify steps to be taken regarding statewide outreach to populations that are unserved or underserved by programs that are funded under Title VII, including minority groups and urban and rural populations.

Objectives:

1. Provide educational opportunities in local communities to increase recognition that an independent life for people with is seen by all as attainable and not an undue cost or burden to society.

- Coordinate opportunities for training through the Oklahoma Self-Advocacy Network (OKSAN) at local Centers for Independent Living

Data Collected: Goals met/unmet; *Pending CIL Quarterly Reporting Tool: Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports, OKSAN

- Entity Responsible: IL Network, CILs, SILC, OKSAN

- Coordinate with local CILs to offer cultural awareness, and its impact on having a disability

Data Collected: Goals met/unmet; *Community Surveys Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: IL Network, CILs, SILC

2. Increase employment opportunities for youth and people with disabilities.

The IL Network will expand employment opportunities, including those for youth with disabilities, by expanding fee for service and contract opportunities for pre-employment transition services.

Data Collected: Goals met/unmet; *Pending CIL Quarterly Reporting Tool: Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: IL Network, CILs, SILC

3. The IL Network will provide at least quarterly educational opportunities in local communities (these can include posting white papers on Network websites, webinars, facilitated training, etc.).

- The IL Network will create and operate an on-going Accessibility Roundtable made up of the State's Centers for Independent Living (CILs), Metro Fair Housing, and OK's Protection and Advocacy Program. Meetings will take place once per quarter to address inconsistent accessibility interpretations by state and local governments and establish accessibility training needs.

Data Collected: Goals met/unmet; *Community Survey: Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: IL Network, Accessibility Roundtable

- The IL Network will conduct quarterly Independent Living Surveys with regard quality of life and services with employment, emergency management, housing, transportation,

personal care, case management, nursing facility transition, food injustice, poverty, and other areas as a deemed appropriate by Oklahomans with disabilities.

Data Collected: Goals met/unmet; *IL Surveys Data collected*

Data Collection Method: *IL Network *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: CILs, SILC

- Provide information, training and technical assistance to Universities, Vo-Techs and other entities, parents, siblings, and other family members, on Independent Living Services, and the life of an Independent Living Plan (ILP).

Data Collected: Goals met/unmet; *Pending CIL Quarterly Reporting Tool: Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: IPIL Network, CILs, SILC

- Provide information, training and technical assistance to state agencies such as but not limited to: DHS Aging, Oklahoma Health Care Authority, Oklahoma Housing Finance, etc., on Independent Living Services, and the life of an Independent Living Plan (ILP).

Data Collected: Goals met/unmet; *Pending CIL Quarterly Reporting Tool: Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: CILs, SILC

- Provide information, training, technical assistance to state and local Emergency Management and law enforcement programs
- Provide training on accessibility requirements to entities receiving state and federal funding

Data Collected: Goals met/unmet; *Community Surveys: Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: CILs, SILC

4. The IL Network will highlight successes of peer models at least quarterly through newsletters, websites, testimonials shared with community partners.

- Educate communities on peer models and their success.

Data Collected: Goals met/unmet; *Pending CIL Quarterly Reporting Tool: Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: IL Network, CILs, SILC

- Engage local communities to recognize and respect as well as understand the strengths and needs of the disability members in those communities.

Data Collected: Goals met/unmet; Community Surveys: *Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: IL Network, CILs, SILC

5. The IL Network will meet once per month to develop new nursing home transition materials and target nursing homes within the state that have been most affected by COVID-19

- The IL Network will explore and implement expanded remote technology to reach more people with disabilities.

Data Collected: Goals met/unmet; *Pending CIL Quarterly Reporting Tool: Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: IL Network, CILs, SILC

6. The IL Network will coordinate efforts of the DSE to expand services to youth, especially in the western part of Oklahoma where IL services is virtually non-existent.

Data Collected: Goals met/unmet; *Pending CIL Quarterly Reporting Tool and DSE: Data collected*

Data Collection Method: *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: CILs, SILC

7. The IL Network will coordinate efforts with Metro Fair Housing to address the Impediments to Fair Housing and collaborate on creating a Guide to Affordable Accessible Housing in Oklahoma.

Data Collected: Goals met/unmet; *Pending CIL Quarterly Reporting Tool and Metro Fair Housing: Data collected*

Data Collection Method: *CILs and Metro Fair Housing Reports, *SPIL Monitoring Tool Report, *Quarterly CIL Reports

Entity Responsible: IL Network, CILs, SILC

8. The IL Network, in coordination with Oklahoma Tribal VR programs, shall meet with at least one TVR program no less than once per quarter to coordinate IL services more effectively for people with disabilities in tribal communities.

Data Collected: Goals met/unmet; *Pending CIL Quarterly Reporting Tool and OKTVR Data collected*

Data Collection Method: *IL Network Reports, *SPIL Monitoring Tool Report, *Quarterly CIL and OKTVR Reports

Entity Responsible: IL Network, CILs, OKTVR

9. The IL Network will organize and implement, share, disperse cultural awareness learning opportunities for individuals, programs and businesses that work with and provide services for people with disabilities. This will be done in coordination with appropriate partners who have the experiences, background and involvement within the cultural community.

3. Coordination

Plans for coordination of services and cooperation among programs and organizations that support community life for persons with disabilities.

OKSILC, and the CILs will continue to pursue and develop partnerships and collaborations with other providers of IL or closely related services at the Federal, State, County, Municipal and public/private sector levels. OKSILC will meet with and provide SPIL updates to members of the Oklahoma Association of Centers for Independent Living and any other similar IL service providers. OKSILC holds a seat on and attends the State Rehabilitation Council meetings. CILs are invited to all OKSILC quarterly meetings.

Oklahoma Independent Living program coordinates with the universities, developmental disability agencies, public health entities, Oklahoma Department of Human Services, Department of Health, state organizations and agencies handling housing, community mental health centers, transportation councils, tribal VR programs and veteran's programs. Oklahoma Independent Living programs make a concerted effort to use existing programs to gain maximum benefits of Title VII, Chapter 1 funds and to ensure no unnecessary duplication of services.

Section 3: Network of Centers

3.1 Existing Centers

Current Centers for Independent Living including: legal name; geographic area and counties served; and source(s) of funding. Oversight process, by source of funds (e.g., Part B, Part C, state funds, etc.) and oversight entity.

The Oklahoma Independent Living Network is comprised of the five Oklahoma Centers for Independent Living (OKACIL) and the Oklahoma Statewide Independent Living Council. Meeting on a quarterly basis, the Oklahoma IL Network reviews progress on SPIL goals and objectives, responds to SPIL Evaluation Committee recommendations, and discusses emerging needs related to Independent Living Services for Oklahomans who have disabilities. All of Oklahoma CILs are eligible and participate as SPIL Signatories, in addition to contributing to the development of the SPIL. All of Oklahoma's CILs are Part C-funded, with oversight from Administration for Community Living. The Oklahoma Department of Rehabilitation Services, who acts as the Designated State Entity, serves as a pass-through entity for all Part B grant funds, utilizing an Invitation To Bid (ITB) to award all Part B grant funds to the Oklahoma Statewide Independent Living Council, who further allocates these funds in accordance with SPIL objectives. All of Oklahoma's CILs receive Part B and correlating State Match funding, in accordance with SPIL objectives.

3.2 Expansion and Adjustment of Network

Plan and priorities for use of funds, by funding source, including Part B funds, Part C funds, State funds, and other funds, whether current, increased, or one-time funding and methodology for distribution of funds. Use of funds to build capacity of existing Centers, establish new Centers, and/or increase state-wideness of Network.

Minimum funding level for a Center and formula/plan for distribution of funds to bring each Center to the minimum. Exceptions must be explained with sufficient detail.

The Oklahoma Independent Living (IL) Network strongly believes that communities are best served by Centers for Independent Living (CILs) which have strong philosophical, programmatic, and financial underpinnings. Based on data from the Research and Training Center on Disability in Rural Communities at the University of Montana, as adjusted for inflation, the Oklahoma IL Network has adopted the figure of \$400,000 as the minimum funding level to establish a new Part C Center for Independent Living.

Should additional Part C funds become available in the state of Oklahoma, the first priority of the Oklahoma IL Network is to get the Oklahoma CILs (OKCILs) who are not at the minimum funding level of \$400,000, up to \$400,000. Any remaining funds, after each OKCIL is at \$400,000, will be split evenly among all Oklahoma Centers for Independent Living.

Should additional Part B funds become available, those funds, along with the correlating State Match Funding, shall be split evenly amongst the five OKCILs to enhance efforts related to SPIL which are objectives that endeavor to reach Oklahomans who have disabilities, who are underserved.

Action/process for distribution of funds relinquished or removed from a Center and/or if a Center closes.

Should an Oklahoma Center for Independent Living (OKCIL) relinquish its funding, have its funding removed, or close, the first priority of the Oklahoma IL Network is to ensure that the remaining Part C-funded OKCILs are funded at the minimum level of \$400,000

If, after all remaining OKCILs are at the minimum funding level of \$400,000, and there is enough funding to start a new Center for Independent Living to ensure coverage of the same geographic service area as was vacated by the former OKCIL, the Oklahoma IL Network will welcome a competitive process for starting a new Part C-funded CIL in the state, in accordance with the regulations governing such activities.

If, there is not an additional \$400,000 to start a new CIL, after all other OKCILs reach the minimum funding level of \$400,000, the Oklahoma IL Network agrees that existing OKCILs will have the opportunity to submit proposals to expand coverage into those service areas. The intent is that the IL Network comes together to ensure that the entire territory is redistricted to one or more existing OKCILs, to ensure optimal benefit to Oklahomans who have disabilities residing in the newly-vacated service area. Funding of successful proposals will be appropriated according to the following formula:

The baseline 50% of funding will be split evenly among the CILs whose proposals are awarded, following determination that the needs of Oklahomans who have disabilities in the newly-vacated area will be best met through award of such proposal(s).

The remaining 50% of funding will be split among the awardees in correlation with the most recently available estimated population of the cities and municipalities in each of the newly-acquired service areas. Meaning that, for example, if there are two awardees, and 65% of the population in the newly-acquired service area will be covered by Awardee A, then 65% of the remaining 50% of funding will go to Awardee A, while 35% of the remaining 50% of funding will go to Awardee B. This straight funding correlation for the remaining 50% of funding will be used in cases where there are two or more awardees. Should only one awardee be approved to cover the entire area, all available funding will be allocated to that awardee.
Plan/formula for adjusting distribution of funds when cut/reduced.

Should there be a cut to Part C funding, the priority of the Oklahoma Independent Living Network is to ensure that all Oklahoma Centers for Independent Living (OKCILs) are able to remain operational. For OKCILs who are not at the minimum funding level of \$400,000 priority will be to keep their existing funding intact, without reduction. The next priority is to keep the OKCILs who are at or above the minimum funding level of \$400,000, at or above that level. Should it become necessary, the Oklahoma Independent Living Network will reassess and reprioritize the use and distribution of Part B funds to support the continued operations of OKCILs, if Part C funds are reduced.

Plan for changes to Center service areas and/or funding levels to accommodate expansion and/or adjustment of the Network.

There are no anticipated changes to the existing service areas or funding of the OKCILs, and no current plans for expansion or adjustment of the Oklahoma Independent Living (IL) Network. Current strategy in regard to SPIL objectives includes significant enhancement of current service delivery with corresponding evaluative criteria. This is intentional, as the Oklahoma IL Network recognizes the need for increased capacity to serve the needs of Oklahomans who have disabilities in rural and Indigenous communities, and until such time that Oklahoma is in a position to adjust or expand the network, the Oklahoma IL Network values the SPIL as the foundation of strategic systems change in Oklahoma. However, Oklahoma's IL Network will actively provide support, training, technical assistance, with establishing satellite offices to reach unserved, underserved areas of the state.

Plan for one-time funding and/or temporary changes to Center service areas and/or funding levels.

Oklahoma defines served as any resident of any county in the state who has access to Independent Living Services, which they consider to be suitable to address their needs and goals. Oklahoma defines unserved as any resident of any county in the state, who lacks access to Independent Living Services, because the county has not been established within the service area of an existing Oklahoma Center for Independent Living (OKCIL). Oklahoma defines underserved as any resident of any county in the state who lacks access to Independent Living Services, which they consider to be suitable to address their needs and goals. Should one-time funding become available, or temporary changes to OKCIL service or funding areas occur, the Oklahoma Independent Living Network agrees that these funds will be given priority consideration to be utilized to increase outreach and Independent Living Services to unserved, underserved, rural, and Indigenous communities, within each OKCIL service area.

Section 4: Designated State Entity

Oklahoma Department of Rehabilitation Services will serve as the entity in Oklahoma designated to receive, administer, and account for funds made available to the state under Title VII, Chapter 1, and Part B of the Act on behalf of the State. (Sec. 704 (c))

4.1 DSE Responsibilities

- (1) receive, account for, and disburse funds received by the State under this chapter based on the plan;
- (2) provide administrative support services for a program under Part B, and a program under Part C in a case in which the program is administered by the State under section 723;
- (3) keep such records and afford such access to such records as the Administrator finds to be necessary with respect to the programs;
- (4) submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and
- (5) retain not more than 5 percent of the funds received by the State for any fiscal year under Part B. for the performance of the services outlined in paragraphs (1) through (4).

4.2 Grant Process & Distribution of Funds

Grant processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds. The DSE receives the grant award from the awarding entity. The Independent Living, Part B funds are a formula grant and the funds are automatically awarded to the State. The distribution of funds are defined in the SPIL and the DSE will initiate contracts to all the CIL's and the SILC once funding has been received from the granting authority. Monthly invoices are submitted to the DSE for payment against the contracts. Carryover funds, if allowable, are distributed in the same manner.

4.3 Oversight Process for Part B Funds

The oversight process to be followed by the DSE. All the awarded or carried over funds are distributed through contracts or the indirect cost agreement. Invoices are monitored to determine contract usage throughout the year and balances are communicated as necessary to the SILC Director and the SPIL Evaluation Committee Chair.

4.4 Administration and Staffing- N/A

Administrative and staffing support provided by the DSE.

Explain how the DSE will demonstrate that not more than 5% of the Part B appropriation (including state match) will be used on administrative costs. The Indirect Cost proposal accounts for the 5% limit on the IL, Part B funding as part of the calculation and the recovery charge is limited to the 5%.

4.5 State Imposed Requirements- N/A

State-imposed requirements contained in the provisions of this SPIL including: (45 CFR 1329.17(g))

- State law, regulation, rule, or policy relating to the DSE's administration or operation of IL programs
- Rule or policy implementing any Federal law, regulation, or guideline that is beyond what would be required to comply with 45 CFR 1329
- That limits, expands, or alters requirements for the SPIL

4.6 722 vs. 723 State

Check one:

X _____ 722 (if checked, will move to Section 5)
_____ 723 (if checked, will move to Section 4.7)

4.7 723 States- N/A

Order of priorities for allocating funds amounts to Centers, agreed upon by the SILC and Centers, and any differences from 45 CFR 1329.21 & 1329.22.

How state policies, practices, and procedures governing the awarding of grants to Centers and oversight of the Centers are consistent with 45 CFR 1329.5, 1329.6, & 1329.22.

Section 5: Statewide Independent Living Council (SILC)

5.1 Establishment of SILC

How the SILC is established and SILC autonomy is assured.

The OKSILC was incorporated as a non-profit on February 28, 2007, has received 501 (c)(3) status from the Internal Revenue Service, and is independent of all State agencies, including the DSE. OKSILC is governed by a board of directors with members appointed by the Governor of the State of Oklahoma. OKSILC is comprised of at least 51% of people with disabilities. OKSILC's office is located separate from the DSE. The OKSILC board is responsible to select and supervise its staff, establish and manage its budget, draft its own Bylaws and Policies, and set and carryout priorities and activities without any outside influence or interference.

5.2 SILC Resource plan

Resources (including necessary and sufficient funding, staff/administrative support, and in-kind), by funding source and amount, for SILC to fulfill all duties and authorities.

In the past, the DSE was providing support for the SILC functions in the form of office space for the SILC Director. The square footage of space was in the form of an office, approximately 10X13, or 130 square feet mol. The rate that DSE pays for rent in the facility is \$12.25 per foot annually.

The cost of participation and support from DSE is \$1,592.50 annually. DSE will continue this annual level of support for the duration of the pending three-year SPIL.

\$1,592.50 I&E funds for FFY 2021, FFY 2022, FFY 2023

The OKSILC resource plan also includes:

\$107,260.38 Part B funds for FFY 2021

\$107,260.38 Part B funds for FFY 2022

\$107,260.38 Part B funds for FFY 2023

The Statewide Independent Living Council of Oklahoma, Inc. (OKSILC) was established as a not-for-profit corporation to coordinate the functions related to the planning, monitoring, and evaluation of the State Plan for Independent Living (SPIL) and other authorities as described in Section 705 of the Rehabilitation Act of 1973, as amended. OKSILC will maintain staff and an office commensurate to the efforts necessary to carry out the work of the Council.

The resource plan outlined above identifies the federal and state funds provided by the DSE for the operation and management of OKSILC in accordance with its federally designated duties and authorities.

The Resource Plan supports management and operation of the OKSILC, including but not limited to, staff, maintaining not for profit 501(c)3 status, contractual services necessary to meet the designated duties and authorities of a SILC, board training and development, and travel costs to and from conferences, meetings, trainings, etc., reasonable accommodations for members and staff, as well as partnering/sponsorships with other disability organizations and entities. The OKSILC resource plan will be reevaluated each fiscal year to ensure this amount is adequate, necessary, and sufficient for the accomplishment of the SILC's duties and authorities. OKSILC is autonomous from the DSE and any other organization, entity or agency, and is responsible to manage its own budget.

Process used to develop the Resource Plan.

The SILC and the CILs met during a SPIL development meeting and agreed on the amounts for the SILC Resource Plan.

Process for disbursement of funds to facilitate effective operations of SILC.

As an independent and autonomous organization, OKSILC is responsible for management of its budget and any expenditures. OKSILC agrees, as follows, to be responsible for establishing and maintaining adequate procedures and internal financial controls governing the management and utilization of funds provided hereunder which will be in the form pursuant to generally accepted accounting procedures. OKSILC will manage all of its own inner-workings of the organization without interference from the DSE or any other agency or organization.

In addition, the OKSILC has in place fiscal policies and procedures which address internal controls, safe-guarding assets, expenditures, cash receipts, cash disbursements, bank statement reconciliation, compliance with all federal and state laws and regulations, and the annual budget process. Budget revisions are made, as needed, when new funding is received during the fiscal year.

The resource plan will support the Council's activities, including personnel, operating, and the following designated duties and authorities:

(1) Duties. – The Council shall

(A) develop the State plan as provided in section 704(a)(2);

(B) monitor, review, and evaluate the implementation of the State plan;

(C) meet regularly, and ensure that such meetings of the Council are open to the public and sufficient advance notice of such meetings is provided;

(D) submit to the Administrator such periodic reports as the Administrator may

reasonably request, and keep such records, and afford such access to such records, as the Administrator finds necessary to verify the information in such reports; and

(E) as appropriate, coordinate activities with other entities in the State that provide services similar to or complimentary to independent living services, such as entities that facilitate the provision of or provide long-term community-based services and supports.

(2) Authorities. – The Council may, consistent with the State plan described in section 704, unless prohibited by State law –

(A) in order to improve services provided to people with disabilities, OKSILC leadership, in collaboration with all Oklahoma CILs and other entities whose standard operating practices actively support the IL philosophy, will provide education and awareness to public officials and public employees regarding the needs, priorities and emerging issues of CILs and Oklahomans with disabilities who need and use their services. This education and awareness can be achieved via public forums, electronic information sharing, and direct presentations at the local and state level.

(B) perform such other functions, consistent with the purpose of this chapter and comparable to other functions described in this subsection, as the Council determines to be appropriate.

(3) Limitation. – The Council shall not provide independent living services directly to people with significant disabilities or manage such services.

Justification if more than 30% of the Part B appropriation is to be used for the SILC Resource Plan.

N/A

5.3 Maintenance of SILC

How State will maintain SILC over the course of the SPIL.

OKSILC Membership Eligibility. All residents of the State of Oklahoma shall be eligible to apply for appointment to the OKSILC board of directors.

OKSILC Membership Applications. The link for the application for membership shall be available on the OKSILC website, and sent from the OKSILC office whenever requested. Applicants may also elect to apply directly through the Governor’s Office of Appointments online at http://www.ok.gov/governor/Serve_Oklahoma/index.html

Application Review. The Governor's appointment office will review all applications, The OKSILC Executive Director will work with the Governor’s staff to answer questions, provide information, and to facilitate the appointment process. The Executive Director will contact the applicant and assure they understand the requirements of serving on OKSILC and the time required for meetings and committees. The Governor's office makes final appointments to the OKSILC.

The Board of Directors of the OKSILC are responsible for hiring, supervision and removal of the Executive Director. The Executive Director is responsible for hiring, evaluating, and supervising other staff, if the budget allows and the Board of Directors approves. The Executive Director has the responsibility of managing the day-to-day operations including carrying out the policies and goals of the OKSILC. The Executive Director shall attend all Executive Committee and Council meetings as well as other meetings as directed by the Executive Committee. The Executive Committee is responsible for the Executive Director's annual evaluation.

Section 6: Legal Basis and Certifications

1. Designated State Entity (DSE)

The state entity/agency designated to receive and distribute funding, as directed by the SPIL, under Title VII, Part B of the Act is the Oklahoma Department of Rehabilitation Services. Melinda Freundt, Director.

2. Statewide Independent Living Council (SILC)

The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is Oklahoma Statewide Independent Living Council, Inc.

3. Centers for Independent Living (CILs)

The Centers for Independent Living (CILs) eligible to sign the SPIL, a minimum of 51% whom must sign prior to submission, are:

Progressive Independence, Sandra Beasley Independent Living Center, Oklahomans for Independent Living, Ability Resources, and Dynamic Independence.

6.4 Authorizations

64a. The SILC is authorized to submit the SPIL to the Independent Living Administration, Administration for Community Living. YES (Yes/No)

64b. The SILC and CILs may legally carryout each provision of the SPIL. YES (Yes/No)

64c. State/DSE operation and administration of the program is authorized by the SPIL. YES (Yes/No)

Section 7: DSE Assurances

Melinda Freundt acting on behalf of the DSE Oklahoma Department of Rehabilitation Services located at 3535 NW 58th Street, Suite 500, Oklahoma City, OK 73112, (800) 845-8476 mfreundt@okdrs.gov 45 CFR 1329.11 assures that:

7.1. The DSE acknowledges its role on behalf of the State, as the fiscal intermediary to receive, account for, and disburse funds received by the State to support Independent Living Services in the State based on the plan;

7.2. The DSE will assure that the agency keeps appropriate records, in accordance with federal and state law, and provides access to records by the federal funding agency upon

request;

- 7.3. The DSE will not retain more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses;
- 7.4. The DSE assures that the SILC is established as an autonomous entity within the State as required in *45 CFR 1329.14*;
- 7.5. The DSE will not interfere with the business or operations of the SILC that include but are not limited to:
 1. Expenditure of federal funds
 2. Meeting schedules and agendas
 3. SILC board business
 4. Voting actions of the SILC board
 5. Personnel actions
 6. Allowable travel
 7. Trainings
- 7.6. The DSE will abide by SILC determination of whether the SILC wants to utilize DSE staff:
 1. If the SILC informs the DSE that the SILC wants to utilize DSE staff, the DSE assures that management of such staff with regard to activities and functions performed for the SILC is the sole responsibility of the SILC in accordance with Sec. 705(e)(3) of the Act (Sec. 705(e)(3), 29 U.S.C.796d(e)(3)).
- 7.7. The DSE will fully cooperate with the SILC in the nomination and appointment process for the SILC in the State;
- 7.8. The DSE shall make timely and prompt payments to Part B-funded SILCs and CILs:
 1. When the reimbursement method is used, the DSE must make a payment within 30 calendar days after receipt of the billing, unless the agency or pass-through entity reasonably believes the request to be improper;
 2. When necessary, the DSE will advance payments to Part B-funded SILCs and CILs to cover its estimated disbursement needs for an initial period generally geared to the mutually agreed upon disbursing cycle; and
 3. The DSE will accept requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as necessary when electronic fund transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

The signature below indicates this entity/agency's agreement to: serve as the DSE and fulfill all the responsibilities in Sec. 704(c) of the Act; affirm the State will comply with the aforementioned assurances during the three-year period of this SPIL; and develop, with the SILC, and ensure that the SILC resource plan is necessary and sufficient (in compliance with section 8, indicator (6) below) for the SILC to fulfill its statutory duties and authorities under Sec. 705(c) of the Act, consistent with the approved SPIL.

Melinda Fruendt, Director of Rehabilitation Services
Name and Title of DSE director/authorized representative

Signature

Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

Section 8: Statewide Independent Living Council (SILC) Assurances and Indicators of Minimum Compliance

8.1 Assurances

Vikki L. Walls acting on behalf of the SILC Oklahoma
statewide Independent Living Council located at 6108 NW 63rd. Street, Oklahoma
City, OK 73132, 405-888-0068, smadden@oksilc.org 45 CFR 1329.14 assures that:

- (1) The SILC regularly (not less than annually) provides the appointing authority recommendations for eligible appointments;
- (2) The SILC is composed of the requisite members set forth in the Act;
- (3) The SILC terms of appointment adhere to the Act;
- (4) The SILC is not established as an entity within a State agency in accordance with 45 CFR Sec. 1329.14(b);
- (5) The SILC will make the determination of whether it wants to utilize DSE staff to carry out the functions of the SILC;
 - a. The SILC must inform the DSE if it chooses to utilize DSE staff;
 - b. The SILC assumes management and responsibility of such staff with regard to activities and functions performed for the SILC in accordance with the Act.
- (6) The SILC shall ensure all program activities are accessible to people with disabilities;
- (7) The State Plan shall provide assurances that the designated State entity, any other agency, office, or entity of the State will not interfere with operations of the SILC, except as provided by law and regulation and;
- (8) The SILC actively consults with unserved and underserved populations in urban and rural areas that include, indigenous populations as appropriate for State Plan development as described in Sec. 713(b)(7) the Act regarding Authorized Uses of Funds.

OKSILC will adhere to these assurances as set forth in *45 CFR 1329.14*.

Section 8.2 Indicators of Minimum Compliance

Indicators of minimum compliance for Statewide Independent Living Councils (SILC) as required by the Rehabilitation Act (Section 706(b), 29 U.S.C. Sec 796d-1(b)), as amended and supported by 45 CFR 1329.14-1329.16; and Assurances for Designated State Entities (DSE) as permitted by Section 704(c)(4) of the Rehabilitation Act (29 U.S.C. Sec. 796c(c)(4)), as amended.

(a) STATEWIDE INDEPENDENT LIVING COUNCIL INDICATORS. –

(1) SILC written policies and procedures must include:

- a. A method for recruiting members, reviewing applications, and regularly providing recommendations for eligible appointments to the appointing authority;
- b. A method for identifying and resolving actual or potential disputes and conflicts of interest that are in compliance with State and federal law;
- c. A process to hold public meetings and meet regularly as prescribed in 45 CFR 1329.15(a)(3);
- d. A process and timelines for advance notice to the public of SILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
- e. A process and timeline for advance notice to the public for SILC “Executive Session” meetings, that are closed to the public, that follow applicable federal and State laws;
 - i. “Executive Session” meetings should be rare and only take place to discuss confidential SILC issues such as, but not limited to, staffing.
 - ii. Agendas for “Executive Session” meetings must be made available to the public, although personal identifiable information regarding SILC staff shall not be included;
- f. A process and timelines for the public to request reasonable accommodations to participate during a public Council meeting;
- g. A method for developing, seeking and incorporating public input into, monitoring, reviewing and evaluating implementation of the State Plan as required in 45 CFR 1329.17; and
- h. A process to verify centers for independent living are eligible to sign the State

Plan in compliance with 45 CFR 1329.17(d)(2)(iii).

- (2) The SILC maintains regular communication with the appointing authority to ensure efficiency and timeliness of the appointment process.
- (3) The SILC maintains individual training plans for members that adhere to the SILC Training and Technical Assistance Center's SILC training curriculum.
- (4) The SILC receives public input into the development of the State Plan for Independent Living in accordance with 45 CFR 1329.17(f) ensuring:
 - a. Adequate documentation of the State Plan development process, including but not limited to, a written process setting forth how input will be gathered from the state's centers for independent living and people with disabilities throughout the state, and the process for how the information collected is considered.
 - b. All meetings regarding State Plan development and review are open to the public and provides advance notice of such meetings in accordance with existing State and federal laws and 45 CFR 1329.17(f)(2)(i)-(ii);
 - c. Meetings seeking public input regarding the State Plan provides advance notice of such meetings in accordance with existing State and federal laws, and 45 CFR 1329.17(f)(2)(i);
 - d. Public meeting locations, where public input is being taken, are accessible to all people with disabilities, including, but not limited to:
 - i. proximity to public transportation,
 - ii. physical accessibility, and
 - iii. effective communication and accommodations that include auxiliary aids and services, necessary to make the meeting accessible to all people with disabilities.
 - e. Materials available electronically must be 508 compliant and, upon request, available in alternative and accessible format including other commonly spoken languages.
- (5) The SILC monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2) ensuring:
 - a. Timely identification of revisions needed due to any material change in State law, state organization, policy or agency operations that affect the administration of the State Plan approved by the Administration for Community Living.
- (6) The SILC State Plan resource plan includes:

- a. Sufficient funds received from:
 - i. Title VII, Part B funds;
 - 1. If the resource plan includes Title VII, Part B funds, the State Plan provides justification of the percentage of Part B funds to be used if the percentage exceeds 30 percent of Title VII, Part B funds received by the State;
 - ii. Funds for innovation and expansion activities under Sec. 101(a)(18) of the Act, 29 U.S.C. Sec. 721(a)(18), as applicable;
 - iii. Other public and private sources.
- b. The funds needed to support:
 - i. Staff/personnel;
 - ii. Operating expenses;
 - iii. Council compensation and expenses;
 - iv. Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations;
 - v. Resources to attend and/or secure training and conferences for staff and council members and;
 - vi. Other costs as appropriate.

OKSILC will adhere to the above Indicators.

The signature below indicates the SILC’s agreement to comply with the aforementioned assurances and indicators:

Vikki L. Walls

Name of SILC chairperson

Signature

Date

Electronic signature may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.

Section 9: Signatures

The signatures below are of the SILC chairperson and at least 51 percent of the directors of the

centers for independent living listed in section 6.3. These signatures indicate that the _____
Oklahoma Statewide Independent Living Council, and the Centers for Independent Living in the
State agree with and intend to fully implement this SPIL's content. These signatures also indicate
that this SPIL is complete and ready for submission to the Independent Living Administration,
Administration for Community Living, U.S. Department of Health and Human Services.

The effective date of this SPIL is October 1, 2020 (year)

SIGNATURE OF SILC CHAIRPERSON

DATE

Vikki L. Walls

NAME OF SILC CHAIRPERSON

Ability Resources

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

Carla Lawson

NAME OF CIL DIRECTOR

Progressive Independence

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

Jeff Hughes

NAME OF CIL DIRECTOR

Sandra Beasley Independent Living Center

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

Frieda Kliewer

NAME OF CIL DIRECTOR

Oklahomans for Independent Living

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

Pam Pulchny

NAME OF CIL DIRECTOR

Dynamic Independence

NAME OF CENTER FOR INDEPENDENT LIVING (CIL)

SIGNATURE OF CIL DIRECTOR

DATE

Carl Haws

NAME OF CIL DIRECTOR

Electronic signatures may be used for the purposes of submission, but hard copy of signature must be kept on file by the SILC.