

State Plan For Independent Living (SPIL)

Rehabilitation Act of 1973, as Amended, Chapter 1,
Title VII

Part B - INDEPENDENT LIVING SERVICES

Part C - Centers for Independent Living

State: Oklahoma

FISCAL YEARS: 2025-2027

Effective Date: 10/01/2024

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EXECUTIVE SUMMARY

The State Plan for Independent Living (SPIL) is a three-year strategic plan that provides the framework for the delivery of Independent Living services in Oklahoma. The mission of the Oklahoma Independent Living Network states that the Oklahoma IL Network will promote and support full inclusion for people with disabilities.

There are several partnerships that provide for the provision of Independent Living Services in Oklahoma. Notably, Oklahomans with disabilities serve as the lead of the consumer-controlled Independent Living services. The public input from Oklahomans with disabilities and consumers of Independent Living services has been received through public comment, townhalls, surveys, and other means has been incorporated and serves as the foundation of this SPIL. Other partners in the development and implementation of the SPIL include the following:

- The Oklahoma Network for Independent Living consists of 5 Centers for Independent Living (CILs) that provide direct services to Oklahomans with disabilities.
- The Oklahoma Statewide Independent Living Council (SILC) provides for the development, monitoring, and the evaluation of the State Plan for Independent Living that establishes a framework and guides the Network's delivery of Independent Living services.
- The Oklahoma Department of Rehabilitation Services (DRS) serves as the Designated State Entity (DSE) for Oklahoma and provides budget support, and oversight of state and federal resources.

Title VII, Chapter 1 of the Rehabilitation Act of 1973 (the Act), establishes the Independent Living Services and Centers for Independent Living programs. The purpose is to:

- promote the independent living philosophy, based on consumer control, peer support, self-help, self-determination, equal access and individual and systems advocacy;
- maximize the leadership, empowerment, independence and productivity of people with significant disabilities; and
- promote the integration and full inclusion of people with significant disabilities into the mainstream of American society.

The Independent Living Services Program, funded under Part B of Chapter 1 of the Act, makes available financial assistance for providing, expanding, and improving the provision of Independent Living services. The program also provides for the:

- development and support of the statewide network CILs;
- improvements in working relationships between the SILC, the CILs, and the DSE in each State; and
- collaboration among the Independent Living services program, the CILs, and other programs that address the needs of people with significant disabilities.

The State Plan for Independent Living (SPIL) contains three goals to achieve progress toward the mission:

- People with disabilities can access the community-based resources and support needed to participate in their homes, work, schools, and communities.
- OKSILC members know the independent living philosophy and are knowledgeable about IL core services and other services provided by the OK CILs.
- OKSILC will provide feedback to the IL Network based on the IL Network's progress in achieving SPIL Objectives and Goals.

The SPIL contains objectives and action steps directed towards the achievement of these goals. The Oklahoma IL Network utilizes SPIL workgroups comprised of CIL staff, SILC members and the DSE to work on action steps. This unique setup allows a truly integrated approach to support Independent Living.

The SPIL must identify the DSE, and the DSE must sign the plan indicating agreement that it will serve as the DSE and fulfill all the responsibilities in Sec. 704(c) of the Act including complying with the assurances during the three-year period of this SPIL. The SILC prepares, in conjunction with the

DSE, a plan for the provision of resources as may be necessary and sufficient to carry out the functions of the SILC (Sec 704(e)(1); 45 CFR 1329.15(c)).

Section 2 includes the scope of services provided, outreach related to unserved and underserved populations, coordination of services and cooperation among programs and organizations to support inclusive community living.

Section 3 is a detailed explanation of expansion of services and utilizing satellite offices to expand services available to unserved areas of the state, minimum funding levels for CILs, and distribution of funds.

Section 4 represents the Designated State Entity's (DSE) response to their administrative responsibilities related to the SPIL.

Section 5 includes the Statewide Independent Living Council's (SILC) establishment, autonomy, resource plan, appointment process, and staffing.

Section 6 provides legal certifications for the identified entities involved with authorities and responsibilities of the SPIL.

Section 7 identifies the DSE assurances and expresses the administrative role and responsibilities of the DSE.

Section 8 provides the SILC Assurances and Indicators of minimum compliance, detailing the functions, authorities, and requirements for operating as a SILC.

Section 1: Mission, Goals, Objectives, and Activities

1.1 - MISSION

Mission of the Independent Living Network and the SPIL

The mission of the Oklahoma IL Network and the SPIL states that the Oklahoma IL Network will promote and support full inclusion for people with disabilities.

1.2 - GOALS

Goals of the SPIL

Goal #1: People with disabilities can access the community-based resources and support needed to participate in their homes, work, schools, and communities.

Goal #2: OKSILC members know the independent living philosophy and are knowledgeable about IL core services and other services provided by the OK CILs.

Goal #3: OKSILC will provide feedback to the IL Network based on the IL Network's progress in achieving SPIL Objectives and Goals.

1.3 - OBJECTIVES

Objectives for the three-year period of the plan - including geographic scope, desired outcomes, target dates, and indicators. Including compatibility with the purpose of Title VII, Chapter 1.

Goal #1: People with disabilities can access the community-based resources and support needed to

participate in their homes, work, schools, and communities.

Objective #1.1: CIL Directors (or their representative) will review and revise the SPIL IL survey as needed.

Measurable Indicators:

Indicator #1.1.1: 100% of CIL Directors review and approve the SPIL IL survey.

Other Objective info and/or Activities (optional):

Activity #1.1.1: Review annually and as needed throughout the life of the SPIL.

Geographic Scope: Statewide

Objective #1.2: People with disabilities complete a SPIL IL survey to identify education and training to meet their needs so they can self-advocate.

Measurable Indicators:

Indicator #1.2.1: 100% of the CILs gather survey responses.

Other Objective info and/or Activities (optional):

Geographic Scope: Statewide

Objective #1.3: Each CIL will provide the full body of the OKSILC with a quarterly report on the identified needs from the surveys.

Measurable Indicators:

Indicator #1.3.1: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 1 (October - December) report is due no later than January 31st.

Indicator #1.3.2: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 2 (January - March) report is due no later than April 30th.

Indicator #1.3.3: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 3 (April - June) report is due no later than July 31st.

Indicator #1.3.4: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 4 (July - September) report is due no later than December 31st.

Other Objective info and/or Activities (optional):

Geographic Scope: Statewide

Objective #1.4: Each CIL will provide, facilitate, or partner with local service agencies to provide education and training to consumers based on the identified needs.

Measurable Indicators:

Indicator #1.4.1: Number of education and training sessions/workshops

Indicator #1.4.2: Number of reviews collected from participants

Indicator #1.4.3: Number of partnerships created with other organizations to provide education and training sessions/workshops

Other Objective info and/or Activities (optional):

Geographic Scope: Statewide

Objective #1.5: Each CIL will provide the full body of the OKSILC with a quarterly report on coordinated or planned education and training sessions/workshops.

Measurable Indicators:

Indicator #1.5.1: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 1 (October - December) report is due no later than January 31st.

Indicator #1.5.2: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 2 (January - March) report is due no later than April 30th.

Indicator #1.5.3: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 3 (April - June) report is due no later than July 31st.

Indicator #1.5.4: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 4 (July - September) report is due no later than December 31st.

Other Objective info and/or Activities (optional):

Geographic Scope: Statewide

Goal #2: OKSILC members know the independent living philosophy and are knowledgeable about IL core services and other services provided by the OK CILs.

Objective #2.1: Each CIL will provide the full body of the OKSILC with a quarterly program performance report.

Measurable Indicators:

Indicator #2.1.1: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 1 (October - December) report is due no later than January 31st.

Indicator #2.1.2: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 2 (January - March) report is due no later than April 30th.

Indicator #2.1.3: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 3 (April - June) report is due no later than July 31st.

Indicator #2.1.4: 100% of the CILs that receive Part B funding submit a quarterly report to the full body of the OKSILC - QTR 4 (July - September) report is due no later than December 31st.

Other Objective info and/or Activities (optional):

Geographic Scope: Statewide

Objective #2.2: At the request of the OKSILC Chair, CILs will provide education about the IL philosophy, IL core services and other services.

Measurable Indicators:

Indicator #2.2.1: The OKSILC Chair requests training/education from the list of topics available a minimum of eight weeks before the OKSILC board meeting.

Indicator #2.2.2: CILs present at their discretion, in-person, virtually, or pre-recorded, at OKSILC

meetings no less than three times per year.

Other Objective info and/or Activities (optional):

Geographic Scope: Statewide

Objective #2.3: CIL Directors (or their representative) will create a list of topics available.

Measurable Indicators:

Indicator #2.3.1: 100% of CIL Directors approve the list of topics.

Other Objective info and/or Activities (optional):

Geographic Scope: Statewide

Goal #3: OKSILC will provide feedback to the IL Network based on the IL Network's progress in achieving SPIL Objectives and Goals.

Objective #3.1: The OKSILC will be an effective, coordinating, monitoring, and evaluating entity for the SPIL.

Measurable Indicators:

Indicator #3.1.1: Number of council meetings held per year: 4

Indicator #3.1.2: OKSILC will have a standing agenda item to review and discuss the SPIL at each quarterly meeting and SPIL reports will be sent in electronic or written format.

Indicator #3.1.3: Annual PPR report completed and submitted to Administration of Community Living (ACL).

Indicator #3.1.4: Annual 990 forms completed and filed.

Indicator #3.1.5: OKSILC will establish a workgroup to move the SPIL activities forward.

Other Objective info and/or Activities (optional):

Activity #3.1.1: *Review and evaluate the SPIL and quarterly reports completed by CILs and OKSILC at OKSILC quarterly meetings and determine whether timelines are being met.*Annually review the federal Program Performance Reports from all Oklahoma CILs listed in the SPIL at the end of each federal fiscal year. *OKSILC will develop a strategy to ensure appointments to the council are made in a timely manner. Lead Organizations: Centers for Independent Living, Oklahoma Statewide Independent Living Council Potential Partners: Department of Rehabilitation Services

Geographic Scope: Statewide

1.4 - EVALUATION

OKSILC will allocate part of each quarterly meeting to evaluate SPIL. Quarterly reports from the Part B CILs will also be reviewed. In addition, OKSILC will review completed PPR documents both quarterly and annually.

CILs will develop some standard questions for IL Survey for all five CILs and will provide reports quarterly for review at OKSILC meetings. CILs will provide opportunities to have consumers complete a survey. There is an objective that will develop shared questions for survey. Survey responses will be shared with SILC (no identifying information).

CILs and SILC will provide reports at quarterly meetings about progress on various goals. See chart below to determine responsible party.

1.4 - EVALUATION

Goal 1: People with disabilities can access the community-based resources and support needed to participate in their homes, work, schools, and communities.

Timeline	Objectives	Data to be collected	Data collection method	Organization primarily responsible for data collection
Annually throughout 3-year period	CIL Directors (or their representative) will review and revise the SPIL IL survey as needed.	approved SPIL IL survey	CIL Rep will send SPIL IL survey via email	CIL
Throughout 3-year period	People with disabilities complete a SPIL IL survey to identify education and training to meet their needs so they can self-advocate.	SPIL IL survey	completed paper or electronic SPIL IL survey	CIL
Quarterly throughout 3-year period beginning 01/01/2025	Each CIL will provide the full body of the OKSILC with a quarterly report on the identified needs from the surveys.	Results of the SPIL IL survey	CIL Rep will email reports to OKSILC per the following schedule * QTR 1 (October - December) report is due no later than January 31st * QTR 2 (January - March) report is due no later than April 30th * QTR 3 (April - June) report is due no later than July	CIL
October 1, 2026, through September 2027 (Years 2 and 3 of the SPIL)	Each CIL will provide, facilitate, or partner with local service agencies to provide education and training to consumers based on the identified needs.	Data collected from the SPIL IL survey will be compiled and used to determine how and where to provide training	completed paper or electronic SPIL IL survey	CIL

Timeline	Objectives	Data to be collected	Data collection method	Organization primarily responsible for data collection
October 1, 2026, through September 2027 (Years 2 and 3 of the SPIL)	Each CIL will provide the full body of the OKSILC with a quarterly report on coordinated or planned education and training sessions/workshops.	CIL planning activities for training and education based on SPIL IL survey results	CIL Rep will email reports to OKSILC per the following schedule * QTR 1 (October - December) report is due no later than January 31st * QTR 2 (January - March) report is due no later than April 30th * QTR 3 (April - June) report is due no later than July	CIL

Goal 2: OKSILC members know the independent living philosophy and are knowledgeable about IL core services and other services provided by the OK CILs.

Timeline	Objectives	Data to be collected	Data collection method	Organization primarily responsible for data collection
Quarterly throughout 3-year period	Each CIL will provide the full body of the OKSILC with a quarterly program performance report.	CIL programmatic and activity data	CIL Rep will email reports to OKSILC per the following schedule * QTR 1 (October - December) report is due no later than January 31st * QTR 2 (January - March) report is due no later than April 30th * QTR 3 (April - June) report is due no later than July	CIL
October 1, 2024, through September 2027. *At a minimum 1 time annually for a refresher course.	At the request of the OKSILC Chair, CILs will provide education about the IL philosophy, IL core services and other services.	Topics & Material used from the SILC Training	Emailing the data (topics, materials, attendance record/recordings) to CIL Rep a minimum of 8 weeks before the OKSILC Board Meeting.	CIL, SILC
October 1, 2024, through September 2027.	CIL Directors (or their representative) will create a list of topics available.	Topic list	CIL Rep will email topic list & registration to OKSILC	CIL

Goal 3: OKSILC will provide feedback to the IL Network based on the IL Network's progress in achieving SPIL Objectives and Goals.

Timeline	Objectives	Data to be collected	Data collection method	Organization primarily responsible for data collection
October 1, 2024, through September 2027.	The OKSILC will be an effective, coordinating, monitoring, and evaluating entity for the SPIL.	Discussion through SILC Quarterly meetings	Agenda item to discuss the SPIL	SILC

1.5 - PART I: FINANCIAL PLAN

Sources, uses of, and efforts to coordinate funding to be used to accomplish the SPIL Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

Fiscal Year(s): 2025 - 2027

October 1, 2024 to September 30, 2027

Sources	Projected Funding Amounts and Uses					
	SILC Resource Plan	IL Services	General CIL Operations	Other SPIL Activities	Retained by DSE for Admin. Costs	TOTAL
Title VII Funds						
Chapter 1, Part B	\$49803	\$0	\$279842	\$0	\$18415	\$348060
Chapter 1, Part C	\$0	\$0	\$1033788	\$0		\$1033788
						\$1381848
Other Federal Funds						
Sec. 101(a)(18) of the Act (Innovation and Expansion)	\$65000	\$0	\$0	\$0		\$65000
Social Security Reimbursement	\$0	\$0	\$0	\$0		\$0
Other	\$0	\$0	\$0	\$0		\$0
						\$65000
Non-Federal Funds						
Part B State Match	\$38673	\$0	\$0	\$0	\$0	\$38673
Other State Match for Funds in SPIL	\$0	\$0	\$0	\$0	\$0	\$0
State Funds	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$3096	\$3096
						\$41769
TOTAL	\$153476	\$0	\$1313630	\$0	\$21511	\$1488617

1.5.2 - PART II: FINANCIAL PLANNING NARRATIVE

Sources, uses of, and efforts to coordinate funding to be used to accomplish the SPIL Goals and Objectives. Process for grants/contracts, selection of grantees, and distribution of funds to facilitate effective operations and provision of services.

The Oklahoma Department of Rehabilitation Services is the Designated State Entity (DSE) that receives the federal and state funding and provides oversight and accounting. The Oklahoma Independent Living Network includes five centers that are primarily funded by a combination of funding from Title VII - both Part C and Part B. Other sources of funding are from state funds, grants, donations, and fee for service programs. *Only the Title VII, Subchapter C and B funds are included in the above totals.*

Resource Plan Funding

- The funding from Title VII, Subchapter Part B for Oklahoma: \$348,060
(FFY 25, 26, 27)

- The State of Oklahoma provides a 10% match requirement: \$38,673
(FFY 25, 26, 27)

TOTAL \$386,733

- The DSE retains 5 % of the funding total: \$ 21,511
(for expenses incurred for oversight and accounting.)
(FFY 25, 26, 27)

- The OKSILC Resource Plan retains 30% of the funding total: \$88,476 (for expenses incurred for operations and expenses)
(FFY 25, 26, 27)

- The OKSILC Resource Plan includes funding committed from the DSE \$65,000 from I&E funds

- The remaining funds are divided among the five Oklahoma Centers for Independent Living: \$279,842

(FFY 25, 26, 27)

TOTAL \$451,733

Resource Plan

The Oklahoma Statewide Independent Living Council (OKSILC) Resource Plan has been created to comply with State and Federal regulations and the needs of Oklahomans.

The DSE receives Part B funding in order for the Oklahoma Statewide Independent Living Council (OKSILC), to continue the collaborative efforts of the SPIL and fulfill the duties and authorities in Section 705 of the ACT.

The amount of Part B funds included in the OKSILC Resource Plan is 30% of the Part B funds (including matching State General Funds).

- In FFY 25, OKSILC will receive the following:

Chapter 1, Part B funds totaling \$88,476

I&E funds totaling \$65,000

The same amount will continue for consecutive years FFY 26 and FFY 27.

Fiscal Plan

- Ability Resources Executive Director: Carlotta Lawson

110 West 7th Street, Suite 200

Tulsa, OK 74119-1009

Phone: (918) 592-1235

Chapter 1, Part C Funding: \$253,325

- *Service Area:* The Federal Service area is Rogers, Osage, Creek, Wagoner, and Tulsa counties.

The Case Management service area is Okmulgee, Tulsa, Rogers, and Wagoner counties. The INCOG Area Agency on Aging service area is Tulsa, Creek, and Osage counties. The Part B service area is the same as the federal Part C area.

- *Source(s) of Funding:* Federal, Medicaid Waiver-Advantage Program, INCOG Area Agency on Aging, Tulsa Area United Way (TAUW), Public Health Workforce funding, Part B, foundation support, fundraising events.

- *Oversight Process by source of funds and oversight entity:* Federal Part C - ACL, Public Health Workforce funding - ACL, Case Management Medicaid Waiver/Advantage Program - OKDHS Medicaid Services Unit, INCOG Area Agency on Aging, Tulsa Area United Way (TAUW) - TAUW,

Part B - OKDRS/DSE.

- Dynamic Independence Executive Director: Carl Haws

1110 SE Frank Phillips Blvd.

Bartlesville, OK 74003

Phone: (918) 335-1314

Chapter 1, Part C Funding: \$129,833

- *Service Area*: Washington, Craig and Nowata counties.
- *Source(s) of Funding*: Title VII, Chapter 1 Parts B and C, fundraising events
- *Oversight Process by source of funds and oversight entity*: Part C - ACL, Part B - OKDRS/DSE.
- Oklahomans for Independent Living Executive Director: Pamela Pulchny

201 East Cherokee Ave.

McAlester, OK 74501-5113

Phone: (918) 426-6220

Chapter 1, Part C Funding: \$198,149

- *Service Area*: The Federal Service area is Atoka, Choctaw, Coal, Haskell, Hughes, Johnston, Latimer, LeFlore, McCurtain, McIntosh, Okfuskee, Pittsburg, and Pushmataha counties; Transportation is in Pittsburg county.
- *Source(s) of Funding*: Title VII, Chapter 1 Part B & C, Public Health Workforce Funding, Medicaid Waiver-Advantage Program, Oklahoma Department of Transportation, City of McAlester, Fee for Service, foundation support and fundraising activities.
- *Oversight Process by source of funds and oversight entity*: Federal Part C and Public Health Workforce Funding - ACL; Part B - OKDRS/DSE; Case Management Medicaid Waiver: OKDHS-Medicaid Services Unit, Oklahoma Department of Transportation, City of McAlester.
- Progressive Independence Executive Director: Jeff Hughes

121 North Porter Avenue

Norman, OK 73071

Phone (405) 321-3203

Chapter 1, Part C Funding: \$252,298

- *Service Area*: Logan, Oklahoma, Canadian, Pottawatomie, Comanche, and Cleveland counties.
- *Source(s) of Funding*: Title VII, Chapter 1 Parts B and C, Foundations, Medicaid Managed Care Organizations, fundraising.
- *Oversight Process by source of funds and oversight entity*: PI Board of Directors, Centene, CareSource, Anthem, DD Council, AAPD, HSC Foundation, OK Center for Non-Profits, Borealis Foundation.
- Sandra Beasley Independent Living Center Executive Director: Frieda Kliewer- Dow

705 South Oakwood Road, Suite B-1

Enid, OK 73703

Phone (580) 237-8508

Chapter 1, Part C Funding: \$200,183

- *Service Area*: Garfield, Noble, Alfalfa, Logan, Major, Grant, Kay and Kingfisher counties.
- *Source(s) of Funding*: Title VII, Chapter 1 Parts B and C.
- *Oversight Process by source of funds and oversight entity*: Part C - ACL, Part B - DRS/DSE.

Section 2: Scope, Extent and Arrangements of Services

2.1 - SERVICES

Services to be provided to persons with significant disabilities that promote full access to community life including geographic scope, determination of eligibility, and statewide reach.

Core Independent Living Services: Information and referral

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Core Independent Living Services: IL skills training

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Core Independent Living Services: Peer counseling

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Core Independent Living Services: Individual and systems advocacy

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Transition Services: Transition from nursing homes & other institutions

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Transition Services: Diversion from institutions

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Transition Services: Transition of youth (who were eligible for an IEP) to post-secondary life

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes

Provided using other funds?	Yes
Provided By	CIL

Counseling services, including psychological, psychotherapeutic, and related services

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with disabilities)

Note: CILs are not allowed to own or operate housing.

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Rehabilitation technology

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Mobility training

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Personal assistance services, including attendant care and the training of personnel providing such services

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes

Provided By	CIL
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Surveys, directories and other activities to identify appropriate housing, recreation opportunities, and accessible transportation and other support services

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Consumer information programs on rehabilitation and independent living services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Education and training necessary for living in the community and participating in community activities

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Supported living

Note: CILs are not allowed to own or operate housing.

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Transportation, including referral and assistance for such transportation and training in the use of public transportation vehicles and systems

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Physical rehabilitation

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Therapeutic treatment

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Provision of needed prostheses and other appliances and devices

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Individual and group social and recreational services

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Services for children

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance, of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with disabilities

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Appropriate preventive services to decrease the need of individuals with disabilities for similar services in the future

Is this service being provided?	Yes
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Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Community awareness programs to enhance the understanding and integration into society of individuals with disabilities

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

Such other necessary services as may be necessary and not inconsistent with the Act

Is this service being provided?	Yes
Provided using Title VII, Chapter 1 Part B funds?	Yes
Provided using other funds?	Yes
Provided By	CIL

2.1 - OPTIONAL MAP ATTACHMENT

Uploaded Document Name

2.2 - OUTREACH TO UNSERVED AND UNDERSERVED POPULATIONS

The term served is defined as any resident of any county in the state who has access to Independent Living Services which they consider to be suitable to address their needs and goals.

The term "unserved and underserved" includes populations such as individuals who are:

- from racial and ethnic minority backgrounds
- disadvantaged
- those with limited English proficiency
- individuals from underserved geographic areas (rural or urban)
- institutionalized
- underrepresented disability types in CIL service areas
- people receiving sub-minimum wage

Description of Underserved and Unserved: The Oklahoma IL Network recognizes that all counties and areas currently served by a Center for Independent Living are underserved. There are five Centers for Independent Living in the state, none of which operates at the minimum funding level of \$750,000 Part C funds. Therefore, the Independent Living needs in the service areas are greater than the resources and capacity available. The Centers for Independent Living continue to diversify funding sources and secure private sources of funding. It is important for Oklahoma CILs to secure additional funding to ensure they can meet the needs and serve the counties and populations within their current service areas and priorities. The fact remains that as long as the CILs continue to be underfunded, the current service areas and populations will also continue to be underserved.

Oklahoma has 42 counties that are not included in the service areas of the existing 5 CILs so we have many unserved and underserved areas. Those counties include Adair, Beaver, Beckham, Blaine, Bryan, Caddo, Carter, Cherokee, Cimarron, Cotton, Custer, Delaware, Dewey, Ellis, Garvin, Grady, Greer, Harman, Harper, Jackson, Jefferson, Kiowa, Lincoln, Love, Marshall, Mayes, McIntosh,

Murray, Muskogee, Ottawa, Pawnee, Payne, Pontotoc, Roger Mills, Seminole, Sequoyah, Stephens, Texas, Tillman, Washita, Woods, and Woodward. In addition, the 35 counties that are in the service areas of the 5 CILs have populations that are unserved/underserved.

Unserved Counties: 42 of 77 Oklahoma counties are not served by a Center for Independent Living. The CILs are aware there are unmet needs in those areas because there are requests for services. It should be noted that CILs provide Information and Referral services to individuals in unserved counties at their request.

2.3 - COORDINATION

Plans for coordination of services and cooperation between programs and organizations that support community life for persons with disabilities.

- CILs will pursue, foster, and develop partnerships and collaborations with other service providers such as universities, developmental disability agencies, public health entities, Oklahoma Department of Human Services, Department of Health, state organizations and agencies handling housing, community mental health centers, transportation councils, tribal VR programs, and veteran's programs.
- No later than 48 hours prior to the quarterly meeting, OKSILC will provide each CIL a copy of the agenda and meeting materials.
- CILs will participate (in-person or virtually) at OKSILC quarterly meetings.
- OKSILC holds a seat on and attends the State Rehabilitation Council meetings.
- OKSILC will include a report from the SPIL workgroup as a standing agenda item.
- OKSILC will create and support a SPIL evaluation workgroup consisting of a minimum of 3 CIL EDs, the CIL Rep, #__ SILC members - including at least one officer and a member-at-large.

Section 3: Network of Centers

3.1 - EXISTING CENTERS

Current Centers for Independent Living including: legal name, geographic area and counties served, and source(s) of funding. Oversight process, by source of funds, and oversight entity.

3.1 - EXISTING CENTERS

Ability Resources, Inc.

Counties Served: Creek, Okmulgee, Osage, Rogers, Tulsa, Wagoner

All Sources of Funding:

Title VII Chapter 1, Part B

Oversight Process: CIL submits monthly reimbursement invoices

Title VII Chapter 1, Part C

Oversight Process: CIL submits CIL PPR to ACL/OILP

Other Federal Funds - include examples (CDC, PHWF, etc.)

Oversight Process: CIL submits CIL PPR to ACL/OILP

State Funds

Oversight Process: CIL submits CM Billing and completes annual audits as required

Other Non-Federal Funds

Oversight Process: CIL submits annual reports as directed

Oversight Entity: DSE, ACL/OILP, Other (OKDHS Medicaid Services Unit, INCOG Area Agency on Aging, Tulsa Area United Way)

SPIL Signatory: Yes

County Services
Creek (Full Services)
Okmulgee (Limited Services)
Osage (Full Services)
Rogers (Full Services)
Tulsa (Full Services)
Wagoner (Full Services)

Dynamic Independence
Counties Served: Craig, Nowata, Washington
All Sources of Funding:
Title VII Chapter 1, Part B
Oversight Process: CIL submits monthly reimbursement invoices
Title VII Chapter 1, Part C
Oversight Process: CIL submits CIL PPR to ACL/OILP
Other Federal Funds - include examples (CDC, PHWF, etc.)
Oversight Process: CIL submits CIL PPR to ACL/OILP
Other Non-Federal Funds
Oversight Process: CIL submits annual reports as directed
Oversight Entity: DSE, ACL/OILP
SPIL Signatory: Yes
County Services
Craig (Full Services)
Nowata (Full Services)
Washington (Full Services)

Oklahomans for Independent Living
Counties Served: Atoka, Choctaw, Coal, Haskell, Hughes, Johnston, Latimer, Le Flore, McCurtain, Okfuskee, Pittsburg, Pushmataha
All Sources of Funding:
Title VII Chapter 1, Part B
Oversight Process: CIL submits monthly reimbursement invoices
Title VII Chapter 1, Part C
Oversight Process: CIL submits CIL PPR to ACL/OILP
Other Federal Funds - include examples (CDC, PHWF, etc.)
Oversight Process: CIL submits CIL PPR to ACL/OILP
State Funds
Oversight Process: CIL submits CM Billing and completes annual audits as required
Other Non-Federal Funds
Oversight Process: CIL submits reports quarterly and invoices
Oversight Entity: DSE, DSE and ACL/OILP, ACL/OILP, Other (OKDHS-Medicaid Services Unit, Oklahoma Department of Transportation, City of McAlester)
SPIL Signatory: Yes
County Services
Atoka (Full Services)
Choctaw (Full Services)
Coal (Full Services)
Haskell (Full Services)
Hughes (Full Services)
Johnston (Full Services)
Latimer (Full Services)

Le Flore (Full Services)
McCurtain (Limited Services)
Okfuskee (Full Services)
Pittsburg (Limited Services)
Pushmataha (Full Services)

Progressive Independence

Counties Served: Canadian, Cleveland, Logan, McClain, Oklahoma, Pottawatomie, Comanche

All Sources of Funding:

Title VII Chapter 1, Part B

Oversight Process: CIL submits monthly reimbursement invoices

Title VII Chapter 1, Part C

Oversight Process: CIL submits CIL PPR to ACL/OILP

Other Federal Funds - include examples (CDC, PHWF, etc.)

Oversight Process: CIL submits CM Billing and completes annual audits as required

Other Non-Federal Funds

Oversight Process: CIL Submits report to ACL and Centene

Oversight Entity: DSE and ACL/OILP, Other (PI Board of Directors, Centene, CareSource, Anthem, DD Council, AAPD, HSC Foundation, OK Center for Non-Profits, Borealis Foundation)

SPIL Signatory: Yes

County Services

Canadian (Full Services)

Cleveland (Full Services)

Logan (Full Services)

McClain (Full Services)

Oklahoma (Full Services)

Pottawatomie (Full Services)

Comanche (Limited Services)

Sandra Beasley Independent Living Center

Counties Served: Alfalfa, Garfield, Grant, Kay, Kingfisher, Logan, Major, Noble

All Sources of Funding:

Title VII Chapter 1, Part B

Oversight Process: CIL submits monthly reimbursement invoices-CIL submits monthly reimbursement invoices

Title VII Chapter 1, Part C

Oversight Process: CIL submits CIL PPR to ACL/OILP

Oversight Entity: DSE

SPIL Signatory: Yes

County Services

Alfalfa (Full Services)

Garfield (Full Services)

Grant (Full Services)

Kay (Full Services)

Kingfisher (Full Services)

Logan (Full Services)

Major (Full Services)

Noble (Full Services)

3.1 - EXISTING CENTERS

CIL Network

Explain the criteria for defining the CIL network, bearing in mind that those CILs included in the network should be those eligible to sign the SPIL.

The Oklahoma Independent Living Network is comprised of the five Oklahoma Centers for Independent Living (OKACIL) and the Oklahoma Statewide Independent Living Council. The Oklahoma Centers for Independent Living responds to SPIL Evaluation recommendations, and discusses emerging needs related to Independent Living Services for Oklahomans who have disabilities. All of Oklahoma CILs are eligible and participate as SPIL Signatories, in addition to contributing to the development of the SPIL. All of Oklahoma's CILs are Part C-funded, with oversight from Administration for Community Living. The Oklahoma Department of Rehabilitation Services, who acts as the Designated State Entity, serves as a pass-through entity for all Part B grant funds, and who further allocates these funds in accordance with SPIL objectives. All of Oklahoma's CILs receive Part B and correlating State Match funding, in accordance with SPIL objectives.

3.2 - EXPANSION AND ADJUSTMENT OF NETWORK

Plan and priorities for use of funds, by funding source, including Part B funds, Part C funds, State funds, and other funds, whether current, increased, or one-time funding, and methodology for distribution of funds. Use of funds to build capacity of existing Centers, establish new Centers, and/or increase the statewide reach of the Network. (Follow the instructions in Title VII, Part C of the Rehabilitation Act of 1973, as amended.)

Definition of served, unserved, and underserved.

The term served is defined as any resident of any county in the state who has access to Independent Living Services which they consider to be suitable to address their needs and goals.

The term "unserved and underserved" includes populations such as individuals who are:

- from racial and ethnic minority backgrounds
- disadvantaged
- those with limited English proficiency
- individuals from underserved geographic areas (rural or urban)
- institutionalized
- underrepresented disability types in CIL service areas
- people receiving sub-minimum wage

Minimum funding level for a Center and formula/plan for distribution of funds to ensure that each Center receives at least the minimum.

The Oklahoma IL Network strongly believes that communities are best served by Centers for Independent Living (CILs), which have strong philosophical, programmatic, and financial underpinnings. Based on the National Council for Independent Living Five for Five campaign, the Oklahoma IL Network has adopted the figure of \$750,000 as the minimum funding level to establish a new Part C funded CIL.

Priorities for establishment of new CIL(s).

- After all Oklahoma CILs are at the Part C minimum funding level of \$750,000
- The IL Network will welcome a competitive process for starting a new CIL

Action/process for distribution of funds relinquished or removed from a Center and/or if a Center closes.

After all due process efforts are exhausted (45 CFR 1329.7), the following describes the action/process for distributing funds relinquished or removed from a Center or if a Center closes.

- The first priority of the Oklahoma IL Network is to ensure that the counties in the respective CIL's service area remain covered.
- The IL Network would request that ACL issue a request for proposal (RFP) to the existing CILs with the intent to continue to provide services in the counties affected. Part B dollars would be handled in the same manner.

Plan to build capacity of existing CILs and/or expand statewide reach by establishing branch offices and/or satellites of existing CILs.

The Oklahoma IL network recognizes the need for increased capacity to serve the needs of Oklahomans with disabilities in unserved/underserved communities. Oklahoma does not anticipate any expansions or adjustments to CIL service areas until each CIL is at the Part C minimum funding level of \$750,000.

Plan/formula for distribution of new funds (Part B, Part C, one-time funds, etc.)

- If an increase in regular appropriations of Part C funds becomes available in the state of Oklahoma, the first priority of the Oklahoma IL Network is to bring all Oklahoma CILs up to the minimum funding level of \$750,000.
- Once each CIL is at \$750,000, any remaining funds will be distributed among all Oklahoma CILs according to the existing per capita formula. When all Oklahoma CILs are at the minimum funding level, and if sufficient funding is available to start a new CIL, Oklahoma CILs will welcome a competitive process for starting a new Part C-funded CIL in the state, in accordance with the regulations governing such activities.
- If a one-time increase in Part C funds becomes available, the priority of the Oklahoma IL Network is to bring Oklahoma CILs up to the minimum funding level of \$750,000. Remaining funds after each CIL reaches \$750,000 will be distributed among all Oklahoma CILs according to the existing per capita formula.
- If an increase in regular appropriations of Part B funds becomes available, those funds, along with the correlating State Match Funding, will be distributed evenly among all Oklahoma CILs to enhance efforts related to SPIL.
- If a one-time increase in part B funds becomes available, the funds will be distributed evenly among all Oklahoma CILs.

Plan/formula for adjusting distribution of funds when cut/reduced.

- Should there be a decrease in regular appropriations, the priority of the Oklahoma IL Network is to ensure that all CILs are able to remain operational.
- For CILs not at the Part C minimum funding level of \$750,000, the first priority will be to keep their existing funding intact without reduction.
- The second priority is to keep CILs who are at or above the Part C minimum funding level of \$750,000, will remain at their current funding level.
- Should it become necessary, the Oklahoma IL Network will reassess and reprioritize the use and distribution of Part B funds to support the continued operations of CILs.

Plan for changes to Center service areas and/or funding levels to accommodate expansion and/or

adjustment of the Network. State the needed change(s) as concretely and succinctly as possible.

The Oklahoma IL Network does not anticipate any changes to CIL service areas and/or funding levels to accommodate expansion and/or adjustment of the Network.

Temporary Changes (if applicable) Other (if applicable)

Annually, the Oklahoma CILs and the DSE will meet at least once in June to discuss and review Part B contracts. These meetings are intended to ensure mutual understanding of the contracts and provide an opportunity for the Oklahoma CILs to discuss desired changes to their contracts. The CILs intend to engage the DSE in June 2024 to negotiate moving Part B contracts from cost reimbursement to fixed price. *See* 2 CFR 200.305(b)(1).

Section 4: Designated State Entity

4.0 - DESIGNATED STATE ENTITY

Oklahoma Department of Rehabilitation Services will serve as the entity in Oklahoma designated to receive, administer, and account for funds made available to the state under Title VII, Chapter 1, Part B of the Act on behalf of the State.

4.1 - DSE RESPONSIBILITIES

- receive, account for, and disburse funds received by the State under this chapter based on the plan;
- provide administrative support services for a program under Part B, and a program under Part C in a case in which the program is administered by the State under section 723;
- keep such records and afford such access to such records as the Administrator finds to be necessary with respect to the programs;
- submit such additional information or provide such assurances as the Administrator may require with respect to the programs; and
- retain not more than 5 percent of the funds received by the State for any fiscal year under Part B for the performance of the services outlined in paragraphs (1) through (4).

4.2 - ADMINISTRATION AND STAFFING: DSE ASSURANCES

Administrative and staffing support provided by the DSE.

The DSE doesn't provide staffing support to the SILC.

The DSE shall retain no more than 5% of the Part B funding and provide a State Match as required by Federal legislation. The SILC shall retain no more than 30% of the combined Part B and State Match, and the balance thereafter will be divided equally among the State's five (5) Centers for Independent Living.

4.3 - STATE-IMPOSED REQUIREMENTS

State-imposed requirements contained in the provisions of this SPIL including:

- State law, regulation, rule, or policy relating to the DSE's administration, funding, or operation of IL programs and/or establishment, funding, and operations of the SILC
- Rule or policy implementing any Federal law, regulation, or guideline that is beyond what would

be required to comply with 45 CFR 1329

- That limits, expands, or alters requirements for the SPIL

The OKSILC was established out of Federal requirements/initiatives due to the 1992 Amendments. The OKSILC then initiated state law under State Statute 56-625.2 in the 2nd Session of the 47th Legislature in 2000. No state funding has ever been realized through this though to address the ongoing underserved/underserved geographical areas and populations, i.e. the Western part of the state and nursing home transition. The OKSILC was incorporated as a non-profit on February 28, 2007, has received 501 (c)(3) status from the Internal Revenue Service, and is independent of all State agencies, including the DSE. OKSILC is governed by a board of directors with members appointed by the Governor of the State of Oklahoma. OKSILC is comprised of at least 51% of people with disabilities. OKSILC's office is located separate from the DSE. The OKSILC board is responsible to select and supervise its staff, establish and manage its budget, draft its own Bylaws and Policies, and set and carryout priorities and activities without any outside influence or interference.

The DSE has committed \$65,000 I&E funds for FFY 2025, FFY 2026, FFY 2027

The OKSILC resource plan also includes:

\$88,476 Part B funds for FFY 2025

\$88,476 Part B funds for FFY 2026

\$88,476 Part B funds for FFY 2027

The Statewide Independent Living Council of Oklahoma, Inc. (OKSILC) was established as a not-for-profit corporation to coordinate the functions related to the planning, monitoring, and evaluation of the State Plan for Independent Living (SPIL) and other authorities as described in Section 705 of the Rehabilitation Act of 1973, as amended. OKSILC will maintain staff and an office commensurate to the efforts necessary to carry out the work of the Council.

The resource plan outlined above identifies the federal and state funds provided by the DSE for the operation and management of OKSILC in accordance with its federally designated duties and authorities.

The Resource Plan supports management and operation of the OKSILC, including but not limited to, staff, maintaining not for profit 501(c)3 status, contractual services necessary to meet the designated duties and authorities of a SILC, board training and development, and travel costs to and from conferences, meetings, trainings, etc., reasonable accommodations for members and staff, as well as partnering/sponsorships with other disability organizations and entities. The OKSILC resource plan will be reevaluated each fiscal year to ensure this amount is adequate, necessary, and sufficient for the accomplishment of the SILC's duties and authorities. OKSILC is autonomous from the DSE and any other organization, entity or agency, and is responsible to manage its own budget.

In addition to the issues mentioned:

- The State of Oklahoma requires that a Center expend funding first;
- Seed money for the start-up of new centers has not been allowed.

4.4 - GRANT PROCESS & DISTRIBUTION OF FUNDS

Grant processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds.

Instructions: Describe the processes, policies, and procedures to be followed by the DSE in the awarding of grants of Part B funds including: (all of the following are required)

Process for soliciting proposals

The DSE receives the grant award from the awarding entity. The Independent Living, Part B funds are a formula grant and the funds are automatically awarded to the State. The distribution of funds are defined in the SPIL and the DSE will initiate contracts to all the eligible CIL's and the SILC once

funding has been received from the granting authority. Monthly invoices are submitted to the DSE for payment against the contracts. Carryover funds, if allowable, are distributed in the same manner.

Development of format for proposals

The SILC, DSE and the CILs met during a SPIL development meeting and agreed on the amounts for the SILC Resource Plan.

Process for reviewing proposals and who reviewers will be

Eligible CILs submit a proposal contract budget to the DSE indicating and identifying planned administrative costs for the full contract year. The DSE fiscal staff, the contract monitor and the IL Network liaison serve as reviewers for all contracts. Upon recommendation of the above-mentioned staff, the Executive Director of the DSE approves the contracts.

Process for evaluating performance and compliance of grantees

The IL Network liaison completes a Supplier Performance Evaluation Form for each eligible CIL on an annual basis.

4.5 - OVERSIGHT PROCESS FOR PART B FUNDS

The oversight process to be followed by the DSE.

The DSE's Financial Unit compares invoices against each eligible CIL's budget prior to payment. The Financial Unit contacts the IL Network liaison if budget revisions are required. The IL Network liaison stays informed by attending all SILC quarterly meetings.

4.6 - 722 VS. 723 STATE

722 State

Section 5: Statewide Independent Living Council (SILC)

5.1 - ESTABLISHMENT OF SILC

How the SILC is established and SILC autonomy is assured.

The OKSILC was established out of Federal requirements/initiatives due to the 1992 Amendments. The OKSILC then initiated state law under State Statute 56-625.2 in the 2nd Session of the 47th Legislature in 2000. No state funding has ever been realized through this though to address the ongoing underserved/underserved geographical areas and populations, i.e. the Western part of the state and nursing home transition. The OKSILC was incorporated as a non-profit on February 28, 2007, has received 501 (c)(3) status from the Internal Revenue Service, and is independent of all State agencies, including the DSE. OKSILC is governed by a board of directors with members appointed by the Governor of the State of Oklahoma. OKSILC is comprised of at least 51% of people with disabilities. OKSILC's office is located separate from the DSE. The OKSILC board is

responsible to select and supervise its staff, establish and manage its own budget, draft its own Bylaws and Policies, and set and carryout priorities and activities without any outside influence or interference.

5.2 - SILC RESOURCE PLAN

Resources (including necessary and sufficient funding, staff/administrative support, and in-kind), by funding source and amount, for SILC to fulfill all duties and authorities.

Funding sources may include "Innovation and Expansion (I&E) funds authorized by 29 U.S.C. 721(a)(18); Independent Living Part B funds; State matching funds; [state allotments of Vocational Rehabilitation funding;] other public funds (such as Social Security reimbursement funds); and private sources."

The DSE has committed \$65,000 I&E funds for FFY 2025, FFY 2026, FFY 2027

The OKSILC resource plan also includes:

\$88,476 Part B funds for FFY 2025

\$88,476 Part B funds for FFY 2026

\$88,476 Part B funds for FFY 2027

These monies are for the general operation of the OKSILC. This includes staff/personnel costs, council member expenses and travel, meeting expenses, and funds for training staff and council members.

The Statewide Independent Living Council of Oklahoma, Inc. (OKSILC) was established as a not-for-profit corporation to coordinate the functions related to the planning, monitoring, and evaluation of the State Plan for Independent Living (SPIL) and other authorities as described in Section 705 of the Rehabilitation Act of 1973, as amended. OKSILC will maintain staff and an office commensurate to the efforts necessary to carry out the work of the Council.

The resource plan outlined above identifies the federal and state funds provided by the DSE for the operation and management of OKSILC in accordance with its federally designated duties and authorities.

The Resource Plan supports management and operation of the OKSILC, including but not limited to, staff, maintaining not for profit 501(c)3 status, contractual services necessary to meet the designated duties and authorities of a SILC, board training and development, and travel costs to and from conferences, meetings, trainings, etc., reasonable accommodations for members and staff, as well as partnering/sponsorships with other disability organizations and entities. The OKSILC resource plan will be reevaluated each fiscal year to ensure this amount is adequate, necessary, and sufficient for the accomplishment of the SILC's duties and authorities. OKSILC is autonomous from the DSE and any other organization, entity or agency, and is responsible to manage its own budget.

Process used to develop the Resource Plan.

The SILC, DSE and the CILs met during a SPIL development meeting and agreed on the amounts for the SILC Resource Plan.

Process for disbursement of funds to facilitate effective operations of SILC.

As an independent and autonomous organization, OKSILC is responsible for management of its budget and any expenditures. OKSILC agrees, as follows, to be responsible for establishing and maintaining adequate procedures and internal financial controls governing the management and utilization of funds provided hereunder which will be in the form pursuant to generally accepted accounting procedures. OKSILC will manage all of its own inner-workings of the organization

without interference from the DSE or any other agency or organization.

In addition, the OKSILC has in place fiscal policies and procedures which address internal controls, safe-guarding assets, expenditures, cash receipts, cash disbursements, bank statement reconciliation, compliance with all federal and state laws and regulations, and the annual budget process. Budget revisions are made, as needed, when new funding is received during the fiscal year.

Justification if more than 30% of the Part B appropriation is to be used for the SILC Resource Plan.

NA

5.3 - MAINTENANCE OF SILC

How State will maintain the SILC over the course of the SPIL.

Instructions: Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Indicate who appoints members to the SILC, how the State ensures that the SILC composition and qualification requirements are met, how the chair is selected, how term limits are maintained, and how SILC vacancies are filled. Describe how the specific SILC-staffing requirements listed in the SPIL Instrument will be addressed. Concisely describe or cite relevant written policies, procedures, by-laws, technical assistance, and monitoring activities, or other practices.

Describe how the State will ensure that: (all of the following are required)

The SILC is established and operating

OKSILC Membership Eligibility: All residents of the State of Oklahoma shall be eligible to apply for appointment to the OKSILC board of directors.

OKSILC Membership Applications: The link for the application for membership shall be available on the OKSILC website and sent from the OKSILC office whenever requested.

The SILC board elects the Chair and term limits are spelled out in the federal language that SILC follows. The Board of Directors of the OKSILC are responsible for hiring, supervision and removal of the Executive Director. The Executive Director is responsible for hiring, evaluating, and supervising other staff, if the budget allows and the Board of Directors approves. The Executive Director has the responsibility of managing the day-to-day operations including carrying out the policies and goals of the OKSILC. The Executive Director shall attend all Executive Committee and Council meetings as well as other meetings as directed by the Executive Committee. The Executive Committee is responsible for the Executive Director's annual evaluation.

Prospective SILC applicants may also elect to apply directly through the Governor's Office of Appointments online at http://www.ok.gov/governor/Serve_Oklahoma/index.html

Appointments are made in a timely manner to keep the SILC in compliance with the Act

Application Review: The Governor's appointment office will review all applications, The OKSILC Executive Director will work with the Governor's staff to answer questions, provide information, and to facilitate the appointment process. The Executive Director will contact the applicant and assure they understand the requirements of serving on OKSILC and the time required for meetings and committees. The Governor's office makes final appointments to the OKSILC.

The SILC is organized in a way to ensure it is not part of any state agency

OKSILC operates separate from any state agency. OKSILC maintains its own office and prepares its own budget, autonomous of any other entity.

The SILC has the autonomy necessary to fulfill its duties and authorities, including “[working] with CILs to coordinate services with public and private entities, . . . conducting resource development, and performing such other functions . . . as the [SILC] determines to be appropriate

As an independent and autonomous organization, OKSILC has resources to fulfill its duties and authorities, including working with the CILs to coordinate services, conduct our own resource development and perform other duties and function as the OKSILC deems to be appropriate. OKSILC is responsible for management of its budget and any expenditures. OKSILC agrees, as follows, to be responsible for establishing and maintaining adequate procedures and internal financial controls governing the management and utilization of funds provided hereunder which will be in the form pursuant to generally accepted accounting procedures. OKSILC will manage all of its own inner-workings of the organization without interference from the DSE or any other agency or organization.

In addition, the OKSILC has in place fiscal policies and procedures which address internal controls, safe-guarding assets, expenditures, cash receipts, cash disbursements, bank statement reconciliation, compliance with all federal and state laws and regulations, and the annual budget process. Budget revisions are made, as needed, when new funding is received during the fiscal year.

Necessary and sufficient resources are provided for the SILC Resource Plan to ensure the SILC has the capacity to fulfill its statutory duties and authorities

The SILC receives a portion of the Part B allotment and discussion with the DSE identifies I&E projects to fully execute the SILC resource plan.

Section 6: Legal Basis & Certifications

6.1 - DESIGNATED STATE ENTITY

The state entity/agency designated to receive and distribute funding, as directed by the SPIL, under Title VII, Part B of the Act is Oklahoma Department of Rehabilitation Services.

Authorized representative of the DSE Melinda Fruendt. Title: Director.

6.2 - STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)

The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State is Oklahoma Statewide Independent Living Council.

6.3 - CENTERS FOR INDEPENDENT LIVING (CILS)

The Centers for Independent Living (CILs) eligible to sign the SPIL, a minimum of 51% whom must sign prior to submission, are:

Ability Resources, Inc.

Dynamic Independence

Oklahomans for Independent Living

Progressive Independence

Sandra Beasley Independent Living Center

6.4.A

The SILC is authorized to submit the SPIL to the Independent Living Administration, Administration for Community Living.

Yes

6.4.B

The SILC and CILs may legally carryout each provision of the SPIL.

Yes

6.4.C

State/DSE operation and administration of the program is authorized by the SPIL.

Yes

Section 7: DSE Assurances

DSE ASSURANCES

Melinda Fruendt acting on behalf of the DSE Oklahoma Department of Rehabilitation Services located at:

Street: 3535 NW 58th Street, Suite 500

City: Oklahoma City

State: OK

Zip Code: 73112

7.1

The DSE acknowledges its role on behalf of the State, as the fiscal intermediary to receive, account for, and disburse funds received by the State to support Independent Living Services in the State based on the plan;

7.2

The DSE will assure that the agency keeps appropriate records, in accordance with federal and state law, and provides access to records by the federal funding agency upon request;

7.3

The DSE will not retain more than 5 percent of the funds received by the State for any fiscal year under Part B for administrative expenses;

7.4

The DSE assures that the SILC is established as an autonomous entity within the State as required in 45 CFR 1329.14;

7.5

The DSE will not interfere with the business or operations of the SILC that include but are not limited to:

1. Expenditure of federal funds
2. Meeting schedules and agendas
3. SILC board business
4. Voting actions of the SILC board
5. Personnel actions
6. Allowable travel
7. Trainings

7.6

The DSE will abide by SILC determination of whether the SILC wants to utilize DSE staff:

1. If the SILC informs the DSE that the SILC wants to utilize DSE staff, the DSE assures that management of such staff with regard to activities and functions performed for the SILC is the sole responsibility of the SILC in accordance with Sec. 705(e)(3) of the Act (Sec. 705(e)(3), 29 U.S.C.796d(e)(3)).

7.7

The DSE will fully cooperate with the SILC in the nomination and appointment process for the SILC in the State;

7.8

The DSE shall make timely and prompt payments to Part B funded SILCs and CILs:

1. When the reimbursement method is used, the DSE must make a payment within 30 calendar days after receipt of the billing, unless the agency or pass-through entity reasonably believes the request to be improper;
2. When necessary, the DSE will advance payments to Part B funded SILCs and CILs to cover its estimated disbursement needs for an initial period generally geared to the mutually agreed upon disbursing cycle; and
3. The DSE will accept requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as necessary when electronic fund transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

DSE SIGNATURE SECTION

Melinda Fruendt

Name of DSE director/authorized representative

Title of DSE director/authorized representative

Electronic Signature

Date

Section 8: Statewide Independent Living Council (SILC) Assurances and Indicators of Minimum Compliance

8.1 - SILC ASSURANCES

John Enns acting on behalf of the SILC Oklahoma Statewide Independent Living Council located at:
Street: 6108 NW 63RD ST
City: Oklahoma City
State: OK
Zip Code: 73132

45 CFR 1329.14 assures that:

1. The SILC regularly (not less than annually) provides the appointing authority recommendations for eligible appointments;
2. The SILC is composed of the requisite members set forth in the Act;
3. The SILC terms of appointment adhere to the Act;
4. The SILC is not established as an entity within a State agency in accordance with 45 CFR Sec. 1329.14(b);
5. The SILC will make the determination of whether it wants to utilize DSE staff to carry out the functions of the SILC;
 - The SILC must inform the DSE if it chooses to utilize DSE staff;
 - The SILC assumes management and responsibility of such staff with regard to activities and functions performed for the SILC in accordance with the Act.
6. The SILC shall ensure all program activities are accessible to people with disabilities;
7. The State Plan shall provide assurances that the designated State entity, any other agency, office, or entity of the State will not interfere with operations of the SILC, except as provided by law and regulation and;
8. The SILC actively consults with unserved and underserved populations in urban and rural areas that include, indigenous populations as appropriate for State Plan development as described in Sec. 713(b)(7) the Act regarding Authorized Uses of Funds.

8.2 - INDICATORS OF MINIMUM COMPLIANCE

Indicators of minimum compliance for Statewide Independent Living Councils (SILC) as required by the Rehabilitation Act (Section 706(b), 29 U.S.C. Sec 796d-1(b)), as amended and supported by 45 CFR 1329.14-1329.16; and Assurances for Designated State Entities (DSE) as permitted by Section 704(c)(4) of the Rehabilitation Act (29 U.S.C. Sec. 796c(c)(4)), as amended.

(a) STATEWIDE INDEPENDENT LIVING COUNCIL INDICATORS -

1. SILC written policies and procedures must include:
 - a. A method for recruiting members, reviewing applications, and regularly providing recommendations for eligible appointments to the appointing authority;
 - b. A method for identifying and resolving actual or potential disputes and conflicts of interest that are in compliance with State and federal law;
 - c. A process to hold public meetings and meet regularly as prescribed in 45 CFR 1329.15(a)(3);
 - d. A process and timelines for advance notice to the public of SILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
 - e. A process and timelines for advance notice to the public of SILC meetings in compliance with State and federal law and 45 CFR 1329.15(a)(3);
 - i. "Executive Session" meetings should be rare and only take place to discuss confidential SILC issues such as but not limited to staffing.
 - ii. Agendas for "Executive Session" meetings must be made available to the public, although personal identifiable information regarding SILC staff shall not be included;
 - f. A process and timelines for the public to request reasonable accommodations to participate during a public Council meeting;
 - g. A method for developing, seeking and incorporating public input into, monitoring, reviewing

- and evaluating implementation of the State Plan as required in 45 CFR 1329.17; and
- h. A process to verify centers for independent living are eligible to sign the State Plan in compliance with 45 CFR 1329.17(d)(2)(iii).
2. The SILC maintains regular communication with the appointing authority to ensure efficiency and timeliness of the appointment process.
 3. The SILC maintains individual training plans for members that adhere to the SILC Training and Technical Assistance Center's SILC training curriculum.
 4. The SILC receives public input into the development of the State Plan for Independent Living in accordance with 45 CFR 1329.17(f) ensuring:
 - a. Adequate documentation of the State Plan development process, including but not limited to, a written process setting forth how input will be gathered from the state's centers for independent living and individuals with disabilities throughout the state, and the process for how the information collected is considered.
 - b. All meetings regarding State Plan development and review are open to the public and provides advance notice of such meetings in accordance with existing State and federal laws and 45 CFR 1329.17(f)(2)(i)-(ii);
 - c. Meetings seeking public input regarding the State Plan provides advance notice of such meetings in accordance with existing State and federal laws, and 45 CFR 1329.17(f)(2)(i);
 - d. Public meeting locations, where public input is being taken, are accessible to all people with disabilities, including, but not limited to:
 - i. proximity to public transportation,
 - ii. physical accessibility, and
 - iii. effective communication and accommodations that include auxiliary aids and services, necessary to make the meeting accessible to all people with disabilities.
 - e. Materials available electronically must be 508 compliant and, upon request, available in alternative and accessible format including other commonly spoken languages.
 5. The SILC monitors, reviews and evaluates the State Plan in accordance with 45 CFR 1329.15(a)(2) ensuring:
 - a. Timely identification of revisions needed due to any material change in State law, state organization, policy or agency operations that affect the administration of the State Plan approved by the Administration for Community Living.
 6. The SILC State Plan resource plan includes:
 - a. Sufficient funds received from:
 - i. Title VII, Part B funds;
 - ii. If the resource plan includes Title VII, Part B funds, the State Plan provides justification of the percentage of Part B funds to be used if the percentage exceeds 30 percent of Title VII, Part B funds received by the State;
 - iii. Funds for innovation and expansion activities under Sec. 101(a)(18) of the Act, 29 U.S.C. Sec. 721(a)(18), as applicable;
 - iv. Other public and private sources.
 - b. The funds needed to support:
 - i. Staff/personnel;
 - ii. Operating expenses;
 - iii. Council compensation and expenses;
 - iv. Meeting expenses including meeting space, alternate formats, interpreters, and other accommodations;
 - v. Resources to attend and/or secure training and conferences for staff and council members and;
 - vi. Other costs as appropriate.

SILC SIGNATURE SECTION

The signature below indicates the SILC's agreement to comply with the aforementioned assurances and indicators:

John Enns

Name of SILC Chair

Electronic Signature

Date

Section 9: Signatures

SIGNATURES

The signatures below are of the SILC chairperson and at least 51 percent of the directors of the centers for independent living listed in section 6.3. These signatures indicate that the Oklahoma Statewide Independent Living Council and the centers for independent living in the state agree with and intend to fully implement this SPIL's content. These signatures also indicate that this SPIL is complete and ready for submission to the Independent Living Administration, Administration for Community Living, U.S. Department of Health and Human Services. The effective date of this SPIL is 10/01/2024

SILC SIGNATURE SECTION

Electronic Signature Date Name of SILC Chair
--

CIL SIGNATURE SECTION

Ability Resources, Inc. Name of Center for Independent Living Electronic Signature Date Carlotta Lawson Name of CIL Director
Progressive Independence Name of Center for Independent Living Electronic Signature Date Jeff Hughes Name of CIL Director
Sandra Beasley independent living center Name of Center for Independent Living Electronic Signature Date Frieda Kliewer Name of CIL Director
Oklahomans for Independent Living Name of Center for Independent Living Electronic Signature Date Pamela Pulchny Name of CIL Director

Dynamic Independence
Name of Center for Independent Living
Electronic Signature
Date
Carl Haws
Name of CIL Director